

MORRIS SCHOOL DISTRICT

Minutes of February 11, 2008

LAFAYETTE LEARNING CENTER

The regular business meeting of the Board of Education of the Morris School District, of Morris County, New Jersey was held in the Lafayette Learning Center, 31 Hazel Street, Morristown, New Jersey 07960 on Monday evening **February 11, 2008 at 6:30 p.m.**

Susan Young, the Board Secretary, called the meeting to order and made the following announcement: The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act the Board of Education of the Morris School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record, the Star Ledger, and to those persons or entities requesting notification, filed with the municipal clerks of Morris Plains, Morristown and Morris Township, and posted at the Administration Center, 31 Hazel Street, Morristown, New Jersey.

At the Roll Call, the following Board Members were present: Ms. Theresa Kaag, Morris Plains Representative, Ms. Lynn Horowitz, Mrs. Teresa Murphy, Ms. Lisa Pollak, Mrs. Ann Rhines, Dr. Angela Rieck, Vice-President, Mrs. Nancy Bangiola, President. Ms. Sandra McNeil arrived at 6:40 and Dr. Peter Gallerstein arrived at 6:45 p.m. Mrs. Marie Fornaro was absent.

At 6:32 p.m. Dr. Rieck moved to go into closed session to discuss legal, negotiation and personnel matters. Mrs. Murphy seconded the motion which carried unanimously with Mrs. Fornaro, Ms. Dr. Gallerstein and Ms. McNeil absent.

Also present were Dr. Thomas Ficarra, Superintendent; Dr. Patricia Camp, Director of Curriculum and Instruction; Mr. Andrew Williams, Director of Curriculum and Instruction; Mr. John Christian, Manager of Human Resources; Mr. William VanTassel, Assistant Board Secretary and Mrs. Nancy Helterman, Director of Pupil Services. Also attending portions of closed session were Mr. James McCreedy from Wiley, Malehorn, Sirota and Raynes and Mrs. Laura Fanuele, a benefits consultant from LDP Consulting, Inc.

At 7:34 p.m. Mrs. Murphy moved to go into open session. Ms. McNeil seconded the motion which carried unanimously with Mrs. Fornaro absent. Student Representatives, Gareth Brown, Avi Jayaraman and approximately 20 members of the public, press and staff were now present.

When the Board reconvened, Mrs. Bangiola announced that the Board had been meeting in closed session for the purpose of discussing legal, negotiation and personnel matters.

**PLEDGE OF ALLEGIANCE**

Mrs. Bangiola asked Caroline Hersh, a student, at Thomas Jefferson School to lead the audience in the Pledge of Allegiance.

### **PRESENTATION**

Caroline Hersh, a student at Thomas Jefferson, read an essay she had written entitled “Buy or Not to Buy...That is the Question!. Caroline had been announced a winner of the Foundation for Investor Education’s “InvestWrite” essay competition. Caroline was chosen out of 1208 competitors and will participate in another round of competition this spring where she could win a \$10,000 college scholarship.

(A copy of her essay is attached.)

### **MHS SEED PRESENTATION**

Ms. Linda Murphy and Mr. Alex Guzman updated the board on the SEED Initiatives and there progress. They discussed

- Professional Learning Communities.

- Goals for the school year.

  - Create a viable and guaranteed curriculum.

  - Define and construct common assessments.

- Block Scheduling Advisory Coalition.

- Seed Character & Personalization Committee.

  - Working on attendance.

  - Community Service as a part of Service Learning.

- Academic Committee.

  - Researching reading & writing across the curriculum and content comprehension.

### **PUBLIC COMMENT**

Members of the public spoke regarding:

Standardized Test Scores.

- Comparison of Boonton and Morris School District.

- Praise and thanks to Dr. Ficarra for listening to the concerns of the Woodland parents.

- Very pleased with the education received from the Morris School District.

Another member of the public spoke expressing:

- Dissatisfaction with the board and administration due to:

  - Statistics on Cost per pupil.

  - Statistics on Report Card.

- Negotiations:

  - Put a cap of 3.3% raise on the teachers.

  - Dr. Ficarra and some administrators should not receive a raise do to their high salaries.

  - Employees should contribute to health benefits.

Another member of the public spoke regarding:

PBS Documentary on schools and the internet.

Scheduling at MHS.

## **RESPONSE TO PUBLIC COMMENT**

Dr. Ficarra responded by explaining the process for scoring as well as reporting district test scores in relationship to No Child Left Behind Act, explaining the difference between total score and general education score.

Dr. Gallerstein responded to public comment by praising the district for “The Product” and the education his three sons received. He also praised Dr. Ficarra as a leader who “has gotten us thru good times, bad times and generally we are a much, much better educational department now than we were before Thom graced us with his presence”

## **COMMITTEE REPORTS**

### **Morristown High School**

Gareth and Avi reported:

Preparation for Hespera's is underway.

LUNA sponsored a soccer tournament all week which was well attended, well behaved and well run.

Class 2009 sponsoring a market day.

PGC is conducting interviews for next year.

Musical “How to Succeed in Business Without Really Trying” is in full rehearsal.

Last Thursday – a 2<sup>nd</sup> Back to School Night was held.

Forensics - Competition at Harvard this week.

Sports:

Swimming:

Both girl's and boy's team made it to the state tournament.

200 Free Relay record was broken by Tim Cox, John Sittmann, Tom Long, and James Murphy.

Lacrosse:

Both girls & boys qualified for the States.

### **Morris Plains**

Ms. Kaag reported:

Students rehearsing for play which they wrote:

It is a take off on Romeo & Juliet.

### **Frelinghuysen**

Mrs. Rhines reported:

VPB met:

Feb 4:

Evaluation Meeting:

Reviewed successes and areas for improvement.

Focus of meeting:

Gathering Data - Kim Richards gave an In-Service on this.

Professional Learning Communities – Susan Dammeyer presented information on this.

Feb 5:

“Teacher's Celebrating Teachers Learning” took place.

Coordination and articulation between 5<sup>th</sup> and 6<sup>th</sup> grade teachers.

### **Morris Educational Foundation**

Mrs. Rhines reported on:

“Morris Got Talent” Fundraiser– February 27, 2008 at Community Theater

**BUSINESS PORTION OF THE MEETING**

(NOTE): All Votes by Ms. Kaag are as they pertain to the high school.

**MINUTES**

Motion #1 that upon the recommendation of the Superintendent, the Board of Education approve executive minutes from the regular business meeting of:

January 28, 2008

Motion #2 that upon the recommendation of the Superintendent, the Board of Education approve minutes from the special board meeting of:

January 30, 2008

Motion #3 that upon the recommendation of the Superintendent, the Board of Education approve minutes from the regular business meeting of:

January 28, 2008

**MINUTES (Motions #1-3)**

Moved by Dr. Rieck, seconded by Mrs. Murphy

AYES: Dr. Gallerstein, Ms. McNeil, Mrs. Murphy, Ms. Pollak, Mrs. Rhines,  
Dr. Rieck, Mrs. Bangiola

NOES: None

ABSTAIN: Ms. Kaag

ABSENT: Mrs. Fornaro, Ms. Horowitz who left after closed session at 7:34 p.m.

## **EDUCATIONAL MATTERS**

Motion #1 upon the recommendation of the Superintendent and Board Curriculum Committee, the Board of Education approve the following curriculum research and development activity.

Program: 6-8 Enrichment Curriculum Research  
Description: Two Frelinghuysen teachers will continue to update the curriculum mapping and program planning.  
Dates: February 2008 – June 2008  
Participating Staff: Two Frelinghuysen teachers of for a total of 20 hours  
Funding Source: Local funds  
Rate: 1/140<sup>th</sup> of monthly salary

### **EXPLANATION**

Educational program development proceeds according to the District's first principles of program development; i.e., research-oriented inquiry, collaborative work, consensus building, opportunities for dialogue.

Motion #2 on the recommendation of the Superintendent, the Board of Education approve the following NJASK Academy support program.

Program: 6-8 NJASK Academy Support Program  
Description: After school support for identified at-risk students in grades 6-8.  
Dates: March 2008 – April 2008  
Participating Staff: Frelinghuysen teachers for a 2 hours a week, twice a week  
Funding Source: Local funds  
Rate: 1/140<sup>th</sup> of monthly salary

### **EXPLANATION**

To continue instruction with students in Math and Language Arts.

Motion #3 on the recommendation of the Superintendent, the Board of Education approve an overnight trip for two (2) Morristown High School students to Atlantic City, New Jersey for the State Wrestling Meet of Champions on March 7- March 8. Three high school coaches (Terry Hurley, John Bodnarchuk, and Brian Young) will be chaperoning the boys and will be staying at the Comfort Inn.

### **EXPLANATION:**

The funding for this will be coming out of the Athletic Department budget.

Motion #4 on the recommendation of the Superintendent, the Board of Education approve an overnight trip for fourteen (14) Morristown High School students to Deptford, New Jersey for the State Swim Meet of Champions on February 29- March 1. Three high school coaches (Donna Gelegonya, Robert Sparano, and Maggie Singler) will be chaperoning the students.

### **EXPLANATION:**

The funding for this will be coming out of the Athletic Department budget.

Motion #5 on the recommendation of the Superintendent, the Board of Education approve the following Summer Academy Programs.

Student Summer Academy Programs

Program: Elementary (Grades K-2) Basic Skills Development  
Description: Provide supplemental instruction in language arts literacy and mathematics for at risk students in grades K-2.

Dates: March 1 – August 31, 2008

Projected Enrollment: 100+ students

Position: Coordinator

Funding Source: Title I & District Funds

Program: Elementary (Grades 3-5) Basic Skills Development  
Description: Provide supplemental instruction in language arts literacy and mathematics for at risk students in grades 3-5.

Dates: March 1 – August 31, 2008 (July 4 Schools Closed)

Projected Enrollment: 100+ students

Position: Coordinator

Funding Source: Title I & District Funds

Program: Middle and High School (Grades 6-12) Basic Skills Development

Description: Provide supplemental instruction in language arts literacy and mathematics for at risk students in grades 6-12.

Dates: March 1 – August 31, 2008

Position: Coordinator

Funding Source: Title I & District Funds

**EDUCATIONAL MATTERS (Motions #1-5)**

Moved by Dr. Rieck, seconded by Mrs. Murphy

AYES: Dr. Gallerstein, Ms. Kaag, Ms. McNeil, Mrs. Murphy, Ms. Pollak except abstain on motion #4, Mrs. Rhines, Dr. Rieck, Mrs. Bangiola

NOES: None

ABSTAIN: Ms. Pollak on Motion #4

ABSENT: Mrs. Fornaro, Ms. Horowitz

**PUPIL SERVICES**

**OUT OF DISTRICT/HOME INSTRUCTION ROSTER**

Motion #1 on the recommendation of the Superintendent, that the Board of Education approve placements and instructional services for students with disabilities, including those on Home Instruction and those attending schools for which tuition is charged, during the 2007-2008 school year, as noted in the detailed listing maintained on file in the Board Secretary's office.

**STIPULATION OF SETTLEMENT**

Motion #2 on the recommendation of the Superintendent, that the Board of Education approve Stipulation of Settlement resolving a dispute pertaining to student #4. The Stipulation of Settlement is on file in the office of the Director of Pupil Services.

**EXPLANATION:**

This agreement will resolve a special education due process case.

**AMENDMENT TO THE IDEA 2007-2008 APPLICATION FOR FUNDING**

Motion #3 on the recommendation of the Superintendent, that the Board of Education approve an amendment to the IDEA 2007-2008 application for funding that increases the proportionate share for non-public students to \$88,702.00.

**EXPLANATION:**

It was determined through a reexamination of the Annual Data Report that produces our current-year IDEA funding (Special Education data collected on December 1, 2006) that some non-public schools undercounted their students with IEPs. This resulted in the shifting of \$18,539.00 from public to nonpublic use and required an amendment to the grant.

**ATTENDANCE OF A TUITION STUDENT 2007-2008**

Motion #4 On the recommendation of the Superintendent, that the Board of Education approve the attendance of a tuition student in the 12<sup>th</sup> grade at Morristown High School for the 2007-2008 school year, under the terms of Policy 5118, Non Residents, governing the attendance of students of Former Residents.

**PUPIL SERVICE (Motions #1-4)**

Moved by Dr. Rieck, seconded by Mrs. Murphy

AYES: Dr. Gallerstein, Ms. Kaag, Ms. McNeil, Mrs. Murphy, Ms. Pollak, Mrs. Rhines,  
Dr. Rieck, Mrs. Bangiola

NOES: None

ABSENT: Mrs. Fornaro, Ms. Horowitz

## RESOLUTION

**WHEREAS**, the Board of Education has received notification of the retirement of Genevieve Koch, Teacher Assistant assigned to Sussex Ave. School, effective March 1, 2008.

**WHEREAS**, the Board of Education wishes to recognize her four years and two months of dedicated service to the students of The Morris School District.

**THEREFORE, BE IT RESOLVED**, that the Board of Education accepts the retirement of Mrs. Koch with sincere regret, and with best wishes for a happy retirement life.

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, that this Resolution be spread Upon the Minutes of this meeting and a copy forwarded to Mrs. Koch.

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Board President

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Board Secretary

**MORRIS SCHOOL DISTRICT  
REGULAR BUSINESS MEETING, FEBRUARY 11, 2008**



**HUMAN RESOURCES**

***RESIGNATION/TERMINATION 2007-2008***

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education approve the resignation and/or termination of the following staff according to the effective date and reason shown:

Ketch, Delores LR/PG Aide, AV	March 01, 2008 Resigned
Koch, Genevieve Tchr Asst, SX	March 01, 2008 Retired
Murphy, Belin Food Service Worker, NP	February 09, 2008 Resigned

***APPOINTMENT 2007-2008***

Motion #2 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following to the position/s stated at the annual salary rates and effective date/s shown, and further that the Board of Education approve the submission to the County Superintendent applications for emergency hiring and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18a6-7.1 et seq.; 18:39-17 et seq.; 18A:6-4.13 et seq.:

In Place Of:

Antoniello, Rocco Social Studies, FMS	\$43,749 BA, Step 1	02/01/08-06/30/08	Liss, T. Resigned
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***SUBSTITUTES 2007-2008***

Motion #3 that, upon the recommendation of the Superintendent, the Board of Education approve that the following names be added to the list of substitutes for the 2007-2008 school year, and further that the Board of Education approve submission to the County Superintendent applications for emergency hiring and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18a:6-7.1 et seq., 18A:6-4.13 et seq.:

Teacher, Degreed

Annis, Elizabeth  
Baillod, Jennifer

Lieberman, Keri  
Shephard, Keith

Teacher, Non-Degreed

Capo, Brian

Koenigsberg, Jill

***SUBSTITUTES 2007-2008***

Food Service  
Murphy, Belin

***LEAVES OF ABSENCE 2007-2008***

Motion #4 that, upon the recommendation of the Superintendent, the Board of Education approve a leave of absence to the following staff members under the conditions stated and effective dates shown:

Capote, Alice Tchr Asst, LLC	01/28/08-05/11/08** Personal Leave
Furphey, Jennifer Language Arts, MHS	03/10/08-05/04/08 Maternity * 05/05/08-10/06/08 FMLA ** 10/07/08-01/31/09 Childrearing **
Hawkins, Daryl Custodian, FMS	12/20/07-04/03/08 FMLA ** Medical
Hogg, Gina .5 Speech, PS	01/10/08-02/20/08 Maternity * 02/21/08-03/19/08 Personal Leave ** Revised dates
Katterman, Lisa Grade 1, WD	04/24/08-06/18/08 Maternity * 06/19/08-06/30/08 FMLA **
Meza, Luz ABS, PS	01/28/08-02/01/08 FMLA ** Personal
Pappas, Afredita LR/PG Aide, TJ	02/26/08-03/04/08 ** Personal
Employee #2208	12/20/07-06/30/08 ** Personal Leave
Scorsune, Marietta World Language, MHS	01/25/08-02/21/08 Maternity * 02/22/08-05/22/08 FMLA ** Revised dates
Standridge, John Custodian, MHS	½-01/15/08-/1/28/08 ** Personal Leave

\* Accumulated sick leave may be used up to a period of eight weeks (four weeks before and four weeks after the birth of the baby).

\*\* Without pay.

***REVISED JOB DESCRIPTION***

Motion #5 that, upon the recommendation of the Superintendent and after review by the Human Resources Committee, the Board of Education approve the following revised job description:

- Lunchroom/Playground Aide

MORRIS SCHOOL DISTRICT  
Job Description

Title: Lunchroom/Playground Aide

Reports To: Building Principal or designee

Qualifications:

- Demonstrated ability to work successfully with children and adults
- Perform assigned duties
- Must pass 90-day probation period

Responsibilities:

1. Supervise lunchroom activities under the direction of the building principal and assigned teaching staff.
2. Assist in the maintenance of an orderly, safe and pleasant atmosphere in the cafeteria and on the playground by helping and supervising students during lunchtime.
3. Maintain a system for orderly food purchase by pupils, disposal of food waste, return of trays and utensils.
4. Circulate among the tables, playground and/or designated area so as to be available to children who need help or to resolve any minor problems that arise.
5. Inform appropriate person of any serious infraction of discipline rules by students.
6. Report all injuries to the school nurse.
7. Organize groups for orderly dismissal.
8. Perform other related duties as assigned by building principal.

Contract Terms  
Of Employment:

180-days a school year, hours determined by building needs

***JOB DESCRIPTION***

Motion #6 that, upon the recommendation of the Superintendent and after review by the Human Resources Committee, the Board of Education approve the following job description:

- Bus Aide

MORRIS SCHOOL DISTRICT

Job Description

Title: Bus Aide

Reports to: Supervisor of Transportation or designee

Qualifications:

- Ability to read, write and to perform assigned duties
- Minimum experience as determined by the Board of Education
- Knowledge of bus passenger safety and effective discipline procedures
- Must pass 90-day probation period

Responsibilities:

1. Assist the bus driver in providing safe transportation of students.
2. Assist the bus driver in maintaining student conduct on the bus.
3. Assist young or disabled students in getting on and off the bus; including assisting with car seats, harnesses, seat belts, wheelchair locks, or other devices.
4. Provide written records of violations of student conduct code to the building principal.
5. Collect personal items left on bus and deliver them to the school secretary.
6. Provide instruction to students regarding passenger safety and ensure that students wear their seat belts when the bus is so equipped.
7. Assist and participate in scheduled emergency bus exit drills.
8. Escort students to/from their homes, if necessary.
9. Perform other related duties as assigned by Supervisor or designee.

Contract Terms

Of Employment: 180-days a school year, hours determined by Supervisor of Transportation based upon busing and route needs

**FIRST YEAR TENURE TRACK REVISION 2007-2008**

Motion #7 that, upon the recommendation of the Superintendent, the Board of Education approve the following additional new teachers (**in bold**) for training in portfolio construction and peer support for the 2007-2008 school year (formerly New Teacher Mentoring):

Program:	First Year Tenure Track
Description:	The new teachers will write portfolios and will receive on-going support from their mentor
Dates:	September 2007 – June 2008
Participating Staff:	All new teachers for up to 10 hours each
Funding Source:	Local Fund
Rate of Payment:	\$25/hour
<u>New Teachers:</u>	
Allen, Tracey	Kelly, Donna
Almonte, Wilkia	Kenny, Kristina
<b>Antoniello, Rocco</b>	Koeneke, Conrad
Baxter, Jennifer	Kilkenny, Ramona
Belmonte, Lauren	Kinder, Kimberly
Boyle, Colleen	Krickus, Melissa
Borges, Janessa	<b>Lake, Kimberly</b>
Carey, Susan	LaVigna, A. Francesca
Cheikes, Ellen	Leonhard, Kristen
Clancy, Kelly	Maloney, Kristy
Covington, Janet	Marullo, Brad
Deardorff, Jill	Moschella, Angela
DelGuercio, Dean	Palumbo, Jo Ann
<b>DeLosSantos, Lissette</b>	Piascik, Anne
Engelfried, Debora	Pisello, Daniel
Esposito, Elizabeth	<b>Ruiz, Ivan</b>
Femia, Charles	Ryan, Sean
Flynn, Ashley	Salazar, Jennifer
Guerriero, Bernadette	Schleifstein, Robert
Harris, Sloane	Sumski, Gregory
Helwig, Lauren	Szamreta, Sarah
Hitchner, Kenneth	Vagnini, Brian
Hotto, Amy	Warchol, Kathryn
Isolda, Maria	Welsh, Deborah

**EXPLANATION:** Educational program development proceeds according to the District's first principles of program development; i.e., research-oriented inquiry, collaborative work, consensus building opportunities for dialogue.

***EXTENDED DAY PROGRAM FOR FIFTH GRADE REVISION 2007-2008***

Motion #8 that, upon the recommendation of the Superintendent, the Board of Education approve the addition of the following teacher and substitute (**in bold**) for the “Extended Day Program” for fifth graders only at the four intermediate schools for an additional 12 sessions (March 18 through May 2, 2008):

Teachers:

Ferraiolo, Elizabeth  
**Garafano, Diane**  
Herrmann, Bevinn

Kelly, Maria  
Lucignani, Megan  
Moore, Debra

Substitutes:

Allan, Theresa  
Castello, Jennifer  
Cole, William  
Fascia, Tracey  
Gilson, Wendy  
Ginsberg, Laurel

**Kilkenny, Ramona**  
Kraskouskas, Ellen  
Richardson, Nicole  
Rosso, Nicole  
Ward, Sarah

**EXPLANATION:** This program will be funded through local funds. Upon submission of approved timesheets, teachers and substitutes will be compensated at a rate of 1/140<sup>th</sup> of their monthly salary.

***GRADES 6-8 ENRICHMENT CURRICULUM RESEARCH 2007-2008***

Motion #9 that, upon the recommendation of the Superintendent and review by the Board Curriculum Committee, the Board of Education approve the following curriculum research and development activity:

Program: Grades 6-8 Enrichment Curriculum Research  
Description: Two FMS teachers will continue to update the curriculum mapping and program planning.  
Dates: February 2008 – June 2008  
Participating Staff: Two FMS teachers for a total of 20 hours each  
Funding Source: Local  
Rate: 1/140<sup>th</sup> of monthly salary  
Grades 6-8 Enrichment Curriculum Research Teachers:  
Bozza, Amy  
Burdge, Jeffrey

**EXPLANATION:** Educational program development proceeds according to the District’s first principles of program development; i.e., research-oriented inquiry, collaborative work, consensus building, opportunities for dialogue.

***FMS NJASK ACADEMY 2007-2008***

Motion #10 that, upon the recommendation of the Superintendent, the Board of Education approve the following NJASK Academy support program:

Program:	FMS NJASK Academy Support Program
Description:	After school support for identified at-risk students in grades 6-8.
Dates:	March 2008 – April 2008
Participating Staff:	FMS teachers for 2 hours a week, twice a week
Funding Source:	Local
Rate:	1/140 <sup>th</sup> of monthly salary
<u>FMS NJASK Academy Support Program Teachers:</u>	
Bamert, Cheryl	Liguori, Mary
Engelfried, Deb	London, Karen
Foreman, Ann Marie	Meslar, Mary Ellen
Green, Devon	Purcell, Cynthia
Jenkins, Joy	Richards, Kimberly
Kern, Tina	Romanker, Shawn
Leeson, Janet	Rosner, Sharon

**EXPLANATION:** To continue instruction with students in Mathematics and Language Arts.

***FMS HOMEWORK TUTORIAL PROGRAM REVISION 2007-2008***

Motion #11 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following additional FMS staff member (**in bold**) to the FMS Homework Tutorial Program for the 2007-2008 school year:

Almonte, Wilkia	Enderley, Judith	Moffatt, Tara
Amsallen, Juliette	Engelfried, Debra	Montemurno,
Bedell, Linda	Falk, Deirdre	Roberta
Bender, Deborah	Farrell, Kerri	Muster, Anna
Berek, Cheryl	Fulgione, Andrew	Phinn, Vincent
Brown, Renee	<b>Gonsky, Lawrence</b>	Reis, Patricia
Campbell-Studer,	Green, Devan	Romanker, Shawn
Kimberly	Griffith, June	Rosner, Sharon
Carey, Susan	Jenkins, Joy	Sieka, Suzanne
Caruso, Sandra	Leeson, Janet	Turner, Glenn
Cirrotti, Cathleen	Liss, Thomas	Vargas, Marco
Crews, Anita	London, Karen	Warchol, Kathryn
DiBenedetto,	McNamara, Patricia	
Marcella	Meslar, Mary Ellen	

**EXPLANATION:** This is a pre-established annual position. Upon the submission of approved timesheets, the staff will be compensated at a rate of \$25 per session. This program will be funded through local funds.

***AFTER SCHOOL HOMEWORK CLUB REVISION 2007-2008***

Motion #12 that upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following additional staff members (**in bold**) for the Homework Club as indicated for the 2007-2008 school year:

Alexander Hamilton School

Belmonte, Lauren  
Ferraiolo, Elizabeth  
Fiore, Pamela

**Horan, Kelly**  
Kelly, Maria  
Kelly, Vanessa

Monetti, Lori  
Sandelli, Barbara D.  
Skrod, Christine

Normandy Park School

Castello, Jennifer  
Cole, William  
Fascia, Tracey

Pollock-Gilson, W.  
Ginsberg, Laurel  
Jackson, Mikal

Rosso, Nicole  
Ward, Sarah

Sussex Avenue School

Bohan, Margaret  
Bruno, Kimberly  
Gutierrez, Lauren

Koch, Genevieve  
Macchia, Michelle  
Pentz, Elizabeth

Rescorla, Betsy  
Russell, Kate

Thomas Jefferson School

Arnette, Shani  
Babula, John  
Back, Hae In  
Bittens, Judith  
Blumstein, Randee  
Brown, Jeffrey  
Butler, Stephanie  
Clancy, Kelly  
Considine, Elaine  
Curtiss, Sally

Dale, Gail  
Fluck, Mark  
Frazzano, Cristina  
Kenny, Joan  
Lucignani, Megan  
Maline-Kessler,  
Andrea  
Meier, Carol  
Menendez, Noemi  
Meyer, Gabrielle

Miller, Karle  
**Neilan, Vanessa**  
Palumbo, Joanne  
Russino, Heather  
Sparano, Nanette  
Sparano, Margaret  
Still, Naomi  
Thompson, Karen  
Tsonopoulos, H. N.  
Vesceri, Chastity

Woodland School

LaVigna, A. Francesca  
Tudorowsky, Nina

**EXPLANATION:** This is a pre-established annual position. Homework Club provides homework assistance to students in Grades 3, 4 and 5 who do not have other resources to meet this need. Approximately 20 students are served in each school. The program meets 3 afternoons per week until 4:30 p.m. Transportation is provided. Upon submission of approved timesheets, they will be compensated at the rate of \$25 per session. Local funds are used.

***EXTRA SERVICES 2007-2008***

Motion #13 that, upon the recommendation of the Superintendent, the Board of Education approve compensation to the following aide for a maximum of 3 hours per day, 5 days per week for work outside the school day with a student with disabilities from 1/24/08 through 6/30/08:

Bragg, Shikina            ABS, AH

**EXPLANATION:** The aide is needed to assist a student with integration into the NJ After3 program. Upon submission of approved timesheets, she will be compensated at \$28.00 per hour.

***TOOLS OF THE MIND WORKSHOP 2007-2008***

Motion #14 that, upon the recommendation of the Superintendent, the Board of Education approve the following staff member who presented the “Tools of the Mind” workshop on 1/18/08:

Jeskey, Jeanne

**EXPLANATION:** Upon submission of an approved timesheet, the presenter will be compensated at a rate of \$100 (flat fee) or 1/140 per hour for the duration of the presentation (the greater of the two amounts shall be given) for up to 12 hours.

***NON-REPRESENTED EMPLOYEE CONTRACTS 2007-2008***

Motion #15 that, upon the recommendation of the Superintendent, the Board of Education approve the employment contracts of the following employees as filed with the School Business Administrator/Board Secretary and Human Resources office:

Knowles, Kevin – Director of Facilities  
McDade, Timothy – Director of Technology  
Tavella, Joseph – Assistant to the Director of Facilities

***MSD ORGANIZATIONAL CHART 2007-2008***

Motion #16 that, upon the recommendation of the Superintendent and after review by the Human Resources Committee, the Board of Education approve the MSD Organizational Chart as filed with the School Business Administrator/Board Secretary and Human Resources office.

***MHS WORK PAPERS 2007-2008***

Motion #17 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of Sally J. Casadevall and Donna A. Karr, secretaries assigned to the Guidance Department in MHS, as issuing officers, during the term of their employment, for the purpose of issuing working papers on behalf of the State of New Jersey.

**EXPLANATION:** The NJ Department of Education requires that employees issuing work papers be approved on an agenda.

***MORRIS SCHOOL DISTRICT ACADEMY FOR PROFESSIONAL DEVELOPMENT 2007-2008***

Motion #18 that, upon the recommendation of the Superintendent, the Board of Education approve the instructors listed below for the Morris School District Academy for Professional Development in the Spring, 2008:

Casperson, Meghan	Meslar, Mary Ellen
Clark, Lora	Mocko, Jennifer
Dammeyer, Susan	Pardilla, Osvaldo
Davis, Alissa	Pentz, Elizabeth
Gelegonya, Donna	Reis, Patricia
Gottsleben, Debra	Richards, Kimberly
Heinsohn, Heidi	Richter, John
Macchia, Michelle	Rooney, Kevin
McCormack, Diane	Toye, Crystal

**EXPLANATION:** Upon submission of an approved timesheet, presenters will be compensated at a rate of \$100 (flat fee per session) or 1/140 of their monthly salary for the duration of the presentation (the greater of the two amounts shall be given). The Board reserves the right to cancel classes due to low enrollment in which case no remuneration would be forthcoming and, therefore, that individual's appointment(s) would be automatically rescinded.

***COMMUNITY SCHOOL SUNRISE/SUNSET 2007-2008***

Motion #19 that, upon the recommendation of the Superintendent, the Board of Education approve the following Sunrise/Sunset staff:

Fornaro, Patricia ®	Substitute	\$13.00/hr
Lieberman, Keri	Substitute Teacher	\$16.00/hr
Lieberman, Keri	Substitute Aide	\$13.00/hr

**EXPLANATION:** Salaries to be paid from collected tuitions

***COMMUNITY SCHOOL SALARY ADJUSTMENT 2007-2008***

Motion #20 that, upon the recommendation of the Superintendent, the Board of Education approve the following adjustment in salary for Sunrise/Sunset staff:

Covington, Janet from \$19.00/hr to \$20.00/hr.

**EXPLANATION:** Salary to be paid from collected tuitions.

***VOLUNTEER 2007-2008***

Motion #21 that, upon the recommendation of the Superintendent, the Board of Education approve the following volunteer as listed for the 2007-2008 school year:

FMS  
Cerrato, Colette

**EXTRA PAY APPOINTMENTS 2007-2008**

Motion #22 that, upon the recommendation of the Superintendent, the Board of Education approve the appointments to the following extra-pay positions for the 2007-2008 school year:

<b>POSITION</b>	<b>STAFF MEMBER</b>	<b>YRS SVC</b>	<b>PTS.</b>	<b>SALARY</b>	<b>INCR.</b>	<b>TOTAL SALARY</b>
<b>ATHLETICS - MHS</b>						
<b>Baseball</b>						
Head Coach	Ury, Joshua	2	16	\$6,544		\$6,544
Freshman Coach	Davis, Evan	2	11	\$4,499		\$4,499
<b>Golf</b>						
Head Coach	Edmondson, Chris	17	13	\$5,317	4	\$6,797
Assistant Coach	Lockman, Michael	7	8	\$3,272	2	\$4,012
<b>Lacrosse</b>						
Head Coach – Girls	Anderson, Megan	3	18	\$7,362	1	\$7,732
Assistant Coach – Girls	Weber, Lindsay	2	11	\$4,499		\$4,499
Assistant Coach – Girls	Hurley, W. Terrance	3	11	\$4,499	1	\$4,869
<b>Softball</b>						
Assistant Coach	Geary, Jennifer	3	11	\$4,499	1	\$4,869
<b>Strengthening Coach</b>						
Spring	Izsa, Robert	4	11	\$4,499	1	\$4,869
<b>Tennis</b>						
Head Coach – Boys	Furphey, John	26	16	\$6,544	4	\$8,024
JV Coach - Boys	Bodnarchuk, John	1	11	\$4,499		\$4,499
<b>Track and Field (Spring)</b>						
Head Coach – Boys	Buccino, Paul	15	18	\$7,362	4	\$8,842
Assistant Coach - Boys	O'Brien, Michael	2	11	\$4,499		\$4,499
Assistant Coach - Boys	Davenport, Ronald	2	11	\$4,499		\$4,499
Head Coach – Girls	Drewery, Jr., Gordon	9	18	\$7,362	2	\$8,102
Assistant Coach - Girls	Barnicle, Katharyn	6	11	\$4,499	2	\$5,239
Assistant Coach – Girls	Carmel, Matthew	7	11	\$4,499	2	\$5,239
<b>CO-CURRICULAR – MHS</b>						
<b>Drama</b>						
Vocal Music	Nuzzo, Michael	9	6	\$2,454	2	\$3,194
Backstage Manager	Korn, Rachel	1	4	\$1,636		\$1,636
<b>ATHLETICS- FMS</b>						
<b>Track &amp; Field</b>						
Assistant Coach	Carey, Susan	1	6	\$2,454		\$2,454

**EXTRA PAY REVISIONS 2007-2008**

Motion #23 that, upon the recommendation of the Superintendent, the Board of Education approve the revisions to the following extra-pay positions for the 2007-2008 school year:

<b>POSITION</b>	<b>STAFF MEMBER</b>	<b>YRS SVC</b>	<b>PTS.</b>	<b>SALARY</b>	<b>INCR.</b>	<b>TOTAL SALARY</b>
<b>CO-CURRICULAR – MHS</b>						
<b>Drama</b>						
Director – Spring	LaVigne, George	3	16	\$6,544	1	\$6,914
<b>CO-CURRICULAR – FMS</b>						
8 <sup>th</sup> Gr. Student Council House Adv.	Burdge, Jeffrey	4	4	\$1,636	1	\$1,882
8 <sup>th</sup> Gr. Student Council House Adv.	Bozza, Amy	1	4	\$1,636		\$1,636

**HUMAN RESOURCES (Motions #1-23)**

Moved by Dr. Rieck, seconded by Mrs. Murphy

AYES: Dr. Gallerstein, Ms. Kaag, Ms. McNeil, Mrs. Murphy, Ms. Pollak, Mrs. Rhines,  
 Dr. Rieck, Mrs. Bangiola

NOES: None

ABSENT: Mrs. Fornaro, Ms. Horowitz

**BUSINESS MATTERS**

***FINANCIAL REPORTS***

***HELD PURCHASE ORDER***

Motion #1 that upon the recommendation of the Superintendent, the Board of Education approve checks totaling \$ 339.78 as per the attached for expenses incurred as per policy #3320.1.

***BUDGET TRANSFERS***

Motion #2 that upon the recommendation of the Superintendent, the Board of Education approve Budget Transfers for the 2007-2008 budget through February 11, 2008.

***BILLS LIST***

Motion #3 that upon the recommendation of the Superintendent, the Board of Education approve the attached 2007-2008 bills list for the period ending:  
January 12 & 26, 2008 (Payroll)  
February 11, 2008

***ELECTION***

Motion #4 that upon the recommendation of the Superintendent, the Board of Education authorize the Board Secretary to accept nominating petitions on or before 4:00 p.m. Monday, February 25, 2008 for the following terms of office on the Board of Education:

2 - Full three (3) year terms for a resident of the Town  
of Morristown

1 - Full three (3) year term for a resident of the Township of  
Morris

Motion #5 that upon the recommendation of the Superintendent, the Board of Education authorize the drawing for position on the ballot on Wednesday, March 5, 2008 at 3:30 p.m. in the Staff Lounge, 2<sup>nd</sup> floor, 31 Hazel Street, Morristown, New Jersey.

Motion #6 that upon the recommendation of the Superintendent, the Board of Education approve Monday, March 24, 2008 as the date for the public hearing for the proposed budget for 2007-2008.

Motion #7 that upon the recommendation of the Superintendent, the Board of Education establish 2:00 p.m. - 9:00 p.m. as polling times for the annual school election to be held on Tuesday, April 15, 2008 at polling locations identified by the County Board of Elections.

***SUPERINTENDENT'S AUTHORIZATION***

Motion #8 that upon recommendation of the Superintendent, the Board of Education authorizes the superintendent, if necessary, to approve submission of an application by the Morris School District to the Hyde and Watson Foundation on Feb. 15, 2008 requesting a \$100,000 grant contribution towards the renovation of Memorial Field with synthetic turf.

**EXPLANATION:**

A resolution to approve this application on behalf of the Morris Educational Foundation is currently pending and a resolution from their Board of Trustees is expected on Feb. 13, 2008. If authorization from the MEF is not given in time to meet the Feb. 15, 2008 grant submission deadline, the superintendent will have the authority to approve submission of this grant proposal on behalf of the Morris School District in order to meet this deadline.

**CONSTRUCTION BIDS**

Motion #9 that bids for the Condensate Pump Replacement Work at Various Schools, Bid #08-001 having been duly advertised, and received on February 6, 2008, the award be made to Advanced Plumbing Design, Inc. of Union, base bid SOC -1 Sussex in the amount of \$33,452.00 and base bid SOC-2 Alfred Vail in the amount of \$39,420.00 for a total award of \$72,872.00.

TOTAL AMOUNT BID		AWARD
SOC-1 Base Bid (Sussex)	Advanced Plumbing Design	\$33,452.00
<u>SOC-2 Base Bid (Vail)</u>	Advanced Plumbing Design	<u>\$39,420.00</u>
TOTAL RECOMMENDED AWARD		\$72,872.00

**BIDS**

Motion #10 that upon the recommendation of the Superintendent, the Board of Education rescind the award of the following Business Matter motion #12 of the August 20, 2007 board meeting because the successful bidder cannot meet the original bid specifications.

**BIDS**

School Buses-Passenger/12 Pre-School-rebid

Motion #12 That bids for Two 2008 Diesel/Automatic Transmission Type B-24 Passenger/13 Pre-School School Buses, #07-014, having been duly advertised and received on May 17, 2007, and rejected on July 16, 2007 as specifications were being substantially revised, and again readvertised and received on July 27, 2007, the award be made to American Bus & Coach, Trenton, NJ, in the low bid amount of \$62,846.00/bus for a total of \$125,692.00, from 07-08 Current Expense Funds.

TOTAL AMOUNT BID		AWARD
\$62,846.00	American Bus & Coach, Trenton, NJ	\$125,692.00
\$59,370.00	*Factory Direct Bus Sales, Fresh Meadows, NJ	---

\*failure to meet bid specifications

**EXPLANATION**

We received the attached letter from American Bus & Coach explaining that they cannot meet our bid specifications.

**TRAVEL & REIMBURSEMENT**

Motion #11 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

WHEREAS, employees are attending conferences, conventions, staff training seminars or workshops as depicted on attachment A: and

WHEREAS, the attendance at stated functions was previously approved by the chief school administrator as work related and within the scope of the work responsibilities of the attendees; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at functions may exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, that the board finds the travel and related expense and the excess expenses particular to attendance at these functions are necessary, unavoidable, justified and therefore reimbursable

**BUSINESS MATTERS (Motions #1-11)**

Moved by Dr. Rieck, seconded by Mrs. Murphy

AYES: Dr. Gallerstein, Ms. Kaag, Ms. McNeil, Mrs. Murphy, Ms. Pollak, Mrs. Rhines,  
Dr. Rieck, Mrs. Bangiola

NOES: None

ABSENT: Mrs. Fornaro, Ms. Horowitz

**NEW BUSINESS BROUGHT BEFORE THE BOARD**

**Swim Team**

Mrs. Murphy commended the swim team for the success it had in tournament.  
They beat Mt. Lakes, the top seeded team.

**Relay For Life**

Ms. Pollak questioned the board's interest in again participating

**Retreat**

Mrs. Bangiola is working on compiling the notes and minutes

**ADJOURNMENT (8:45 p.m.)**

Moved by Dr. Rieck, seconded by Mrs. Murphy

AYES: Dr. Gallerstein, Ms. Kaag, Ms. McNeil, Mrs. Murphy, Ms. Pollak, Mrs. Rhines,  
Dr. Rieck, Mrs. Bangiola

NOES: None

ABSENT: Mrs. Fornaro, Ms. Horowitz

Respectfully Submitted

Susan Young  
Business Administrator/  
Board Secretary

