

MORRIS SCHOOL DISTRICT

Minutes of July 30, 2007

LAFAYETTE LEARNING CENTER

The regular business meeting of the Board of Education of the Morris School District, of Morris County, New Jersey was held in the Lafayette Learning Center, 31 Hazel Street, Morristown, New Jersey 07960 on Monday evening July 30, 2007 at 6:30 p.m.

William VanTassel, the Assistant Board Secretary, called the meeting to order and made the following announcement: The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act the Board of Education of the Morris School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record, the Star Ledger, and to those persons or entities requesting notification, filed with the municipal clerks of Morris Plains, Morristown and Morris Township, and posted at the Administration Center, 31 Hazel Street, Morristown, New Jersey.

At the Roll Call, the following Board Members were present: Mrs. Marie Fornaro, Ms. Theresa Kaag, Morris Plains Representative, Dr. Peter Gallerstein, Ms. Lynn Horowitz, Mrs. Teresa Murphy, Ms. Lisa Pollak, Dr. Angela Rieck, Vice-President, Mrs. Nancy Bangiola, President. Ms. Sandra McNeil and Mrs. Ann Rhines were absent.

At 6:40 p.m. Dr. Rieck moved to go into closed session to discuss personnel matters. Mrs. Murphy seconded the motion which carried unanimously with Ms. McNeil and Mrs. Rhines absent.

Also present were Dr. Thomas Ficarra, Superintendent; Mrs. Susan Young, Business Administrator/ Board Secretary; Dr. Patricia Camp, Director of Curriculum and Instruction; Mr. Andrew Williams, Director of Curriculum and Instruction. Mr. John Christian, Manager of Human Resources was absent.

At 7:30 p.m. Ms. Horowitz moved to go into open session. Dr. Gallerstein seconded the motion which carried unanimously with Ms. McNeil and Mrs. Rhines absent. Approximately 5 members of the public, press and staff were now present.

When the Board reconvened, Mrs. Bangiola announced that the Board had been meeting in closed session for the purpose of discussing personnel matters.

PLEDGE OF ALLEGIANCE

Mrs. Bangiola led the audience in the Pledge of Allegiance.

BUSINESS PORTION OF THE MEETING TOOK PLACE BEFORE PUBLIC COMMENT AND COMMITTEE REPORTS.

MINUTES

Motion #1 that upon the recommendation of the Superintendent, the Board of Education approve executive minutes from the regular business meeting of:

July 16, 2007

Motion #2 that upon the recommendation of the Superintendent, the Board of Education approve minutes from the regular business meeting of:

July 16, 2007

MINUTES (Motions #1-2)

Moved by Ms. Pollak, seconded by Dr. Rieck

AYES: Mrs. Fornaro, Dr. Gallerstein, Ms. Horowitz, Mrs. Kaag, Mrs. Murphy, Ms. Pollak,
Dr. Rieck, Mrs. Bangiola

NOES None

ABSENT Ms. McNeil, Mrs. Rhines

POLICY

Motion #1 that upon the recommendation of the Superintendent, the Board of Education approve for first reading revisions to the policies in the 1000.

SERIES 1000 COMMUNITY RELATIONS

Concepts and Roles Community Relations: Goals and Objectives	1000/1010
Communicating with the Public	1100
• Media	1110
• District Publications	1111
• Release of Public Information and Public Right to Know	1111.1
• Board of Education Meetings	1120
• Distribution of Materials by Pupils and Staff	1140
Participation by the Public	1200
• Ad Hoc Advisory Committees	1220
• School-connected Organizations	1230
• Visitors: Loitering or Causing Disturbance	1250/1251

Public Activities Involving the Board of Education	1300
• Community Complaints and Inquiries	1312
• Gifts to School Personnel	1313
• Gifts from Community Organizations	1313.1
• Fundraising by/for Outside Organizations	1314
• Fundraising Activities	1314.1
• Distribution of Materials to Pupils and Staff	1315
• Participation in Out of School Community Activities	1320
• Contests for Pupils	1322
Local Units: Police Authorizes, Fire Department, Emergency Room/ Squad other Schools and Districts	1410
Relations Between Other Entities and the District	1600
Core Curriculum Standards	
Advance Placement	
Charter Schools	
Donations to Private Organizations	

POLICY (Motion #1)

Moved by Dr. Rieck, seconded by Ms. Horowitz

- AYES: Mrs. Fornaro, Dr. Gallerstein, Ms. Horowitz, Mrs. Kaag, Mrs. Murphy, Ms. Pollak,
Dr. Rieck, Mrs. Bangiola
- NOES None
- ABSENT Ms. McNeil, Mrs. Rhines

EDUCATIONAL MATTERS

Motion #1 on the recommendation of the Superintendent, the Board of Education approve the following teachers for training on the Media Automated Online System that was installed in the schools for the 2007-2008 school year:

Program/Course/Committee: K-12 Media Specialists

Description: To train the librarians on the automated online system.

Dates: One day during the week of August 27-31, 2007

Participating Staff: 13 Librarians for 6 hours each

Local or Specific Grant: NCLB Title III

Rate of Payment: \$25.00 per hour

EXPLANATION:

Educational program development proceeds according to the District's first principles of program development; i.e., research-oriented inquiry, collaborative work, consensus building, opportunities for dialogue. The media specialists will be auditing the bilingual book inventory.

Motion #2 that, upon the recommendation of the Superintendent, the Board of Education approve the following teachers for program development initiative(s) for the 2007-2008 school year.

Program/Course/Committee: Grades 6-12 ELL Teachers
Description: To coordinate grades 6-12 ELL curriculum maps.
Dates: August 2007
Participating Staff: 4 ELL teachers for up to 20 hours each
Local or Specific Grant: NCLB Title III
Rate of Payment: 1/140 monthly as per contract

EXPLANATION:

Educational program development proceeds according to the District's first principles of program development; i.e., research-oriented inquiry, collaborative work, consensus building, opportunities for dialogue.

Motion #3 that, upon the recommendation of the Superintendent, the Board of Education approve the following teachers for program development initiative(s) for the 2007-2008 school year.

Program/Course/Committee: Grades K-2 Language Assessment Teachers
Description: The K-2 ESL/Bilingual teachers need to coordinate the language assessment for the beginning of school.
Dates: August 2007
Participating Staff: 5 K-2 ELL/Bilingual teachers for up to 6 hours each
Local or Specific Grant: NCLB Title III
Rate of Payment: 1/140 monthly as per contract

EXPLANATION:

Educational program development proceeds according to the District's first principles of program development; i.e., research-oriented inquiry, collaborative work, consensus building, opportunities for dialogue.

Motion #4 that, upon the recommendation of the Superintendent, the Board of Education approve the following teachers for program development initiative(s) for the 2007-2008 school year.

Program/Course/Committee: 6-8 Math Committee
Description: To coordinate the grades 6-8 curriculum maps.
Dates: August 2007
Participating Staff: 9 math teachers for 4 hours each
Local or Specific Grant: NCLB Title I Funds
Rate of Payment: 1/140 monthly as per contract

EXPLANATION:

Educational program development proceeds according to the District's first principles of program development; i.e., research-oriented inquiry, collaborative work, consensus building, opportunities for dialogue.

Motion #5 that, upon the recommendation of the Superintendent, the Board of Education approve the following teachers for program development initiative(s) for the 2007-2008 school year.

Program/course/committee: Grade 7 Math

Description: Development of extension lessons for 7th grade honors math.

Dates: August 2007

Participating staff: 3 FMS math teachers (up to 36 hours each) and the FMS math coordinator (up to 40 hours).

Funding source: NCLB Title II (20-272-223-104-14-00)

Rate of payment: 1/140 monthly as per contract

EXPLANATION:

The grade 7 teachers and math coordinator need to work collaboratively to develop extension lessons for each math unit.

Motion #6 that the Board of Education, upon the recommendation of the Superintendent, approve the new class and trip listed on the following pages to be offered by the Community School in the Fall, 2007.

FACE IT! Together We Can Make a Difference. This is an interactive program designed for students in grades 3-5 to teach about individuality to demonstrate how students are unique and different from each other. The program will be presented to students in the Sunset program.

ITALIAN SERENADE. – This is an 8-day trip to Italy featuring visits to Venice, Florence and Rome. The trip will be from March 28, 2008 – April 8, 2008 and will include stops at St. Marks, Uffizi Gallery, Mosaics of Revena, Siena, Medici Chapels, Borghese Gardens and more.

EXPLANATION:

To be paid from collected tuitions.

EDUCATIONAL MATTERS (Motions #1-6)

Moved by Dr. Rieck, seconded by Ms. Horowitz

AYES: Mrs. Fornaro, Dr. Gallerstein, Ms. Horowitz, Mrs. Murphy, Ms. Pollak, Dr. Rieck, Mrs. Bangiola

NOES None

ABSENT Ms. McNeil, Mrs. Rhines

PUPIL SERVICES

**EXTENDED SCHOOL PROGRAMS AND TRANSPORTATION
 SUMMER 2007 - UPDATED**

Motion #1 On the recommendation of the Superintendent, the Board of Education approve extended school programs and transportation for the following classified students:

# OF STUDENTS	SCHOOL	TUITION/ PER PUPIL	DATES
5	Allegro	\$10,620.00	7/9-8/17/07
1	Calais School	\$3,938.00	7/2-7/30/07
1	Camp Hope	\$2,910.00	7/30-8/12/07
1	Camp Sternberg*	\$2,910.00	7/5-8/15/07
1	Chancellor Academy	\$5,048.20	7/2-7/31/07
2	Celebrate The Children	\$4,426.00 \$6,909.00	7/5-8/1& 8/9-8/22/07
1	Chapel Hill Academy	\$5,460.00	7/2-7/31/07
1	Children's Center Home	\$8,320.20	30 Days
1	Children's Institute	\$4,818.80	7/3-7/25/07
2	Cornerstone Day School	\$3,545.50 \$6,204.45	8/6- 8/24 7/2-8/24/07
1	Craig Upper School	\$1,350.00	7/9-8/2/07
1	Daytop	\$2,940.00	7/9-8/17/07
1	Deron 2	\$6,495.30	7/2-8/13/07
3	Developmental Learning Center- New Providence	\$11,606.00	6/27-8/8/07
3	Developmental Learning Center- Warren	\$11,606.00	6/27-8/8/07
1	Dover HS*	\$ 300.00	60 Hrs English
10	ECLC (Chatham)	\$3,635.60	7/2-7/22/07
1		\$ 363.56	7/23 & 7/24
1	Forum School	\$3,852.90	7/2-7/26/07
3	Glenview Academy	\$7,440.00	7/9-8/17/07
7	Harbor Haven+	\$5,230.00 \$6,230.00 \$4,970.00 \$6,230.00 \$4,505.00 \$4,376.00 \$6,230.00	20 Days 15Days
3	Horizon Cerebral Palsy of No Jersey	\$9,122.40	7/5-8/15/07
1	Jardine Academy	\$9,710.10	7/6-8/16/07
2	Lake Drive School	\$5,460.00	7/9-8/3/07
1	Matheny*	\$15,375.00	Residential

4	Midland School	\$6,120.00	7/5-8/15/07
1	Montgomery Academy	\$4,666.50	20 Days
1	Phoenix Center	\$5,200.00	7/9-8/3/07
5	P.G. Chambers School	\$8,477.40	7/9-8/17/07
2	Park Lake	\$3,500.00	7/2-8/10/07
2	Regional Day School	\$3,500.00	7/2-8/10/07
2	Stepping Forward Summer Camp	\$4,995.00	6 Weeks
2	Stepping Stones Arc	\$5,530.00	7/2-8/9/07
2	Summit Speech School	\$7,500.00	7/5-8/15/07
3	Willowglen Academy	\$9,918.00	7/5-8/27/07
1	Windsor Learning Center	\$7,409.10	7/5-8/15/07 30 days
1	Windsor Academy	\$7,279.20	7/2-8/13/07 30 days
1	Woods Service School*	\$4,380.00	Residential

EXPLANATION

The students covered in this motion have significant disabilities. State regulations require extended school year programs for this population in an effort to minimize regression over the summer recess.

- * Students do not need transportation
- + Transportation included in tuition

APPROVAL OF ELLI GRANT APPLICATION

Motion #2: On the recommendation of the Superintendent and the Curriculum Committee, the Board of Education approve a grant application for Early Launch to Learning Initiative (ELLI) funding from the New Jersey Department of Education in the amount of \$330,600. Funds will be used to offset costs of four inclusive preschool classrooms at the Lafayette Learning Center as well as program enhancements at the Head Start of Morris County and Children on the Green during the 2007-2008 school year.

EXPLANATION:

We have used the ELLI Grant awarded for the past two years to offset costs of running our inclusive preschool classrooms. If renewed, approximately \$102,300 of the money would enable us to continue to offset local funding costs. If fully funded and enrolled, approximately \$228,300 of the grant total would be used to enhance program standards for our future Morris School District kindergartners at the local community providers listed above.

ACCEPT FUNDING PROVIDED BY IDEA 2006-2007

Motion #3: On the recommendation of the Superintendent, the Board of Education accept funding provided by the Individuals with Disabilities Education Improvement Act of 2004 (IDEIA-04), to support expenditures for appropriate purposes between September 1, 2006 and August 31, 2007, according to the Grant Certificate.

EXPLANATION:

The district will expend these funds for special education tuition, related services, supplies, and salaries. A proportionate amount of the federal IDEIA-04 funding provided for special education is set aside and reserved for students with disabilities who are parentally placed in nonpublic schools. Nonpublic schools have been consulted to determine needs and this money will be expended to benefit parentally placed classified students on a first come, first served basis, for extra instruction, related services, and supplies.

PUPIL SERVICES (Motions #1-3)

Moved by Dr. Rieck, seconded by Mrs. Fornaro

AYES: Mrs. Fornaro, Dr. Gallerstein, Ms. Horowitz, Mrs. Kaag, Mrs. Murphy, Ms. Pollak,
Dr. Rieck, Mrs. Bangiola

NOES None

ABSENT Ms. McNeil, Mrs. Rhines

HUMAN RESOURCES

ABOLISH POSITIONS 2007-2008

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education abolish the following positions for the 2007-2008 school year:

- 0.5 Teacher – Special Education, HC
- 0.5 Teacher – Special Education, HC

ESTABLISH POSITIONS 2007-2008

Motion #2 that, upon the recommendation of the Superintendent, the Board of Education establish the following positions for the 2007-2008 school year:

- 1.0 – Teacher – Special Education, HC
- 1.0 – Teacher Assistant – Lifeguard, MHS
- 1.0 – Teacher Assistant – Regional Day School, Pupil Services

RESIGNATION/TERMINATION 2007-2008

Motion #3 that, upon the recommendation of the Superintendent, the Board of Education approve the resignation and/or termination of the following staff according to the effective date and reason shown:

Drake, Deborah LR/PG Aide, TJ	July 1, 2007 Resigned
Ramadhhar, Raywan Groundskeeper, Bldgs & Grds	July 26, 2007 Resigned
Reid, Sandra Supervisor of Curriculum, CO	September 1, 2007 Resigned
Yanes, Viviam .5 Clerk, AV	July 1, 2007 Resigned

APPOINTMENTS 2007-2008

Motion #4 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following to the position/s stated at the annual salary rates and effective date/s shown, and further that the Board of Education approve the submission to the County Superintendent applications for emergency hiring and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18a6-7.1 et seq.; 18:39-17 et seq.; 18A:6-4.13 et seq.:

			<u>In Place Of:</u>
Bragg, Shikina *	\$ 32,812	09/01/07-06/30/08	Employee #2303
ABS, PS	.75 BA, Step 1		Terminated
D'Alconzo, Vito	\$450/	08/01/07-10/15/08	Williams, A.
Interim Principal, AH	Per Diem		Reassigned
Helwig, Lauren	\$ 43,749	09/01/07-06/30/08	Manahan, K.
Grade 2, AV	BA, Step 1		Childrearing
Kent, Deborah **	\$ 4,320	09/01/07-06/30/08	Bocchino, C.
LR/PG Aide, HC	\$12/hr, 2 hrs/day		Resigned
Iglesias, Jr., Michael	\$26,400	08/01/07-06/30/08	Employee #2961
Custodian – Floater, Bldgs & Grds			Not reappointed
Kelly, Donna	\$47,641	09/01/07-06/30/08	Employee #2913
Grade 4/5, NP	BA, Step 3		Not reappointed
Noone, Josephine *	\$108,416	10/01/07-06/30/08	Williams, A.
Principal, AH			Reassigned

* Pending completion of paperwork.

** Pending completion of 60-day probation period.

REAPPOINTMENT OF NON-CERTIFICATED STAFF 2007-2008

Motion #5 that, upon the recommendation of the Superintendent, the Board of Education approve the reappointment of the following non-certificated staff member for the 2007-2008 school year:

	<u>Position/Assignment</u>	<u>In Place Of</u>
Cotten, Tawanna	Teacher Assistant,	McCollum, L.
\$22,244 (Column A, Step 10)	Regional Day School	Reduction in force

LEAVE OF ABSENCE 2007-2008

Motion #6 that, upon the recommendation of the Superintendent, the Board of Education approve a leave of absence to the following staff member under the conditions stated and effective dates shown:

Engel, Marjorie
Secretary, MHS

½-day 09/19/07-10/31/07 FMLA *

* Without pay

SUBSTITUTES 2006-2007

Motion#7 that, upon the recommendation of the Superintendent, the Board of Education approve that the following names be added to the list of substitutes for the 2007-2008 school year, and further that the Board of Education approve submission to the County Superintendent applications for emergency hiring and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18a:6-7.1 et seq., 18A:6-4.13 et seq.:

Related Services Long Term

Bliven, Kathleen (effective 4/17/07)

Parsons, Stephen (effective 4/7/07)

SUBSTITUTES 2007-2008

Motion #8 that, upon the recommendation of the Superintendent, the Board of Education approve that the following names be added to the list of substitutes for the 2007-2008 school year, and further that the Board of Education approve submission to the County Superintendent applications for emergency hiring and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18a:6-7.1 et seq., 18A:6-4.13 et seq.:

Teacher, Degreed

Femia, Charles

Teacher, Non-Degreed

Galante, Lawrence

Teacher Assistant

Galante, Lawrence

Harris, Kelly

Teacher – Own Classroom – Currently TA

Mayer, Barbara

Related Services Long Term

Johnson, Jennifer

SUBSTITUTES 2007-2008

Bus Driver/Aide
Harps-Brown, Joyce

Custodian/Groundskeeper
Hackett, Akeem ®

SUBSTITUTES REAPPOINTMENT 2007-2008

Motion #9 that, upon the recommendation of the Superintendent, the Board of Education approve the 2007-2008 reappointment of the substitutes listed below:

Teacher – Own Classroom – Currently TA
Alvarado, Theresa
Ansari-Grossman, Tehzeeb
Ford, Betty

Related Services Long Term
Bliven, Kathleen
Johnson, Jennifer
Parsons, Stephen

SUBSTITUTE SALARY RATE ADDITION

Motion #10 that, upon the recommendation of the Superintendent, the Board of Education approve the following addition (**in bold**) to the substitute rates for the 2007-2008 school year:

Category:	2007-2008
Assistant Behavior Specialist	\$100/full,\$50 half
Assistant Behavior Specialist Long Term – Highly Experienced	\$27.50/hr
Assistant Behavior Specialist Long Term With Experience	\$23.00/hr
Assistant Behavior Specialist Long Term Without Experience	\$20.00/hr
Athletic Trainer	\$35.00/hr
Bedside Teacher	\$40.00/hr
Bedside Teacher - Group of 2-4 students	\$50.00/hr
Bus Aide	\$8.45/hr
Bus Driver	\$20.00/hr
Cafeteria Worker	\$8.25/hr
Confidential Secretary	\$12-15/hr
Custodian	\$12.50/hr
Lifeguard	\$11.00/hr
LR/PG Aide	\$8.45/hr
Maintenance	\$8.66/hr
Nurse	\$125/full, \$70/half
Oral Translation Services	\$15.00/hr
Related Services Long Term	\$25-\$135/hr
Secretary/Clerk	\$12.00/hr
Security Monitor	\$11.00/hr
Teacher Assistant	\$11.00/hr
Teacher Assistant, long term	\$100/full, \$50/half
Teacher - non-degreed	\$80/full, \$55/half
Teacher – with degree	\$100/full, \$65/half
Teacher, long term	\$193.35/day

CHANGES OF ASSIGNMENT AND/OR SALARY 2007-2008

Motion #11 that, upon the recommendation of the Superintendent, the Board of Education approve the 2007-2008 change of assignment and/or salary for the following staff:

<u>New Assignment</u>	<u>Former Assignment</u>	<u>In Place Of:</u>
Anderson, Charlene Special Education, HC	NP 09/01/07-06/30/08	Established Agenda: 7/30/07
Baldassari, Michelle Special Education, NP	MHS 09/01/07-06/30/08	Anderson, C. Reassigned
Piascik, Anne Media Specialist, AV \$46,949 (MA, Step 1)	Clerk, Classification I, MHS 09/01/07-06/30/08	Bunch, W. Retired
Rauchbach, Patricia Special Education, AH	NP 09/01/07-06/30/08	Moyer, L. Resigned

HELPING TEACHERS 2007-2008

Motion #12 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following staff to the position of Helping Teacher for the 2007-2008 school year:

Kelly, Vanessa	Alexander Hamilton School
McCormack, Diane	Alfred Vail School
Arnold, Barbara	Hillcrest School
Clark, Lora	Normandy Park School*
Santana, Socorro	Normandy Park School*
Lewis-Lahey, Anthony	Sussex Avenue School
Frazzano, Cristina	Thomas Jefferson School
Fierro, Sharon	Woodland School*
Matakitis, Elizabeth	Woodland School*

* Shared position

EXPLANATION: This is a previously approved annual stipend position. Helping Teachers work a 192-day calendar. A stipend of \$7,629 will be paid to each helping teacher. There will be two payments; half payable in December and half in June.

EXTRA SERVICES – PUPIL SERVICES 2007-2008

Motion #13 that, upon the recommendation of the Superintendent, the Board of Education approve compensation to Christine Baran, Assistant Behavior Specialist assigned to LLC, for up to 20 total hours to provide strategies in dealing with a student with behavioral issues recently placed at Children on the Green between 7/16/07 and 8/31/07.

EXPLANATION: IEP driven service to promote self-regulation and transition the student between school and private placement. Upon submission of approved timesheets, Ms. Baran will be compensated at her hourly rate.

Motion #14 that, upon the recommendation of the Superintendent, the Board of Education approve compensation to Heather Grant, Assistant Behavior Specialist assigned to AV, for up to 10 hours per week (combined) to provide a home program for a student with disabilities between 7/1/07 and 6/30/08.

EXPLANATION: A student with disabilities requires a limited home program to address issues that are affecting his ability to benefit from the program he receives in school. Upon submission of approved timesheets, Ms. Grant will be compensated at her hourly rate.

EXTRA SERVICES - MHS 2007-2008

Motion #15 that, upon the recommendation of the Superintendent, the Board of Education approve compensation to Rosalie Grabell, World Language Teacher assigned to MHS, for up to 30 hours for grading Spanish for Native Speakers Placement tests for new students.

EXPLANATION: Upon submission of approved timesheets, she will be compensated at a rate of 1/140th of her monthly salary.

Motion #16 that, upon the recommendation of the Superintendent, the Board of Education approve compensation to Lara Roby, ESL assigned to MHS, for up to 30 hours for grading IPT placement tests to determine placement in ESL classes for new students

EXPLANATION: Upon submission of approved timesheets, they will be compensated at a rate of 1/140th of their monthly salary.

CPR TRAINING 2007-2008

Motion #17 that, upon the recommendation of the Superintendent, the Board of Education approve compensation, for up to 24 hours, to Donna Gelegonya, PE/Health Teacher assigned to MHS, for providing CPR training for athletic coaches and volunteers per State mandate.

EXPLANATION: Upon submission of an approved timesheet, she will be compensated at a rate of 1/140th of her monthly salary.

JOB DESCRIPTION: COLLEGE/CAREER COUNSELOR 2007-2008

Motion #18 that, upon the recommendation of the Superintendent, the Board of Education approve the following revised job description for the position of College Counselor/Guidance effective 9/1/07:

MORRIS SCHOOL DISTRICT

Job Description

Title: College Counselor/Guidance (Grades 9-12)

Reports to: Director of Guidance

Qualifications: Masters Degree in Guidance and School Counseling
NJ Certification in Student Personnel Services or School
Counseling required
Minimum 5 years experience in direct college counseling with high school
students

Responsibilities:

1. Develop, establish and maintain a sequential developmental program of college/career counseling activities for all students and parents
2. Serve as a resource and reference on college/career counseling topics for counselors and administrators
3. Act as a liaison between MHS and the collegiate community.
4. Organize and conduct a sequential developmental program of college counseling and activities for families, to include, but not limited to, educational seminars on college and career topics conducted by the College/Career Counselor or by outside specialists
5. Assist individual students and parents in the college search, application, financial aid and selection process at the request of the school counselor or family
6. Assist students and parents in the use of Naviance
7. Coordinate program with counselors to administer and interpret a Career Interest Inventory for sophomores.
8. Communicate college and career information to the school community through existing school publications as appropriate and the MHS website.
9. Actively participate in campus visitations, college fairs, articulation activities as well as professional development activities (i.e. National Association for College Admission Counseling, The College Board, the New Jersey Association for College Admission Counseling, etc.) which enhance knowledge of the college selection process.
10. Coordinate student trips to College Fairs, college visits and vocational schools offering post secondary programs.
11. Coordinate efforts of counselors to conduct outreach activities to middle school parents/students by creating appropriate information sessions for them.
12. Assess the post-secondary counseling needs and expectations of the counseling staff to provide support.
13. Serve as a resource to counselors on all phases of post-secondary counseling including educational trends and factors affecting the college admissions process.
14. Maintain expertise in the area of financial aid methodology and procedures.
15. Maintain expertise in the area of standardized testing for college admission and procedures.

Job Description: College Counselor/Guidance (Grades 9-12) – continued

16. Maintain expertise in the area of collegiate athletic recruiting methodology and procedures and assist in updating NCAA regarding MHS curriculum.
17. Develop and maintain databases of information on specific colleges; focusing on admission and financial requirements as well as campus programs and services.
18. Inform and provide resources to administration and faculty pertaining to curricular trends on the collegiate level.
19. Inform administration and faculty of changes in college athletic eligibility.
20. Conduct qualitative and action research as requested.
21. Provide information and resources to faculty as need arises.
22. Act as a liaison to the middle schools.
23. Coordinate programs that provide early intervention to support student preparation for the high school and college experience.
24. Assist Director in preparation of College/Career Center budget.
25. Serve as the liaison between MHS and the post-secondary community.
26. Facilitate articulation meetings between the collegiate community and MHS students.
27. Provide timely information about MHS's academic and cocurricular programs to representatives of the post-secondary community.
28. Actively participate in professional organizations and activities to further enhance not only knowledge of the collegiate admission process but also the professional visibility of MHS.
29. Perform any other duties as determined by the Director of Guidance

Note: Some flexibility may be necessary in the timing of presentations and activities (i.e., after school, evening and/or possibly weekend responsibilities). To be determined by the Counselor and the Director of Guidance.

Contract Terms
Of Employment: 10-Month Position

JOB DESCRIPTION: GRANT WRITER 2007-2008

Motion #19 that, upon the recommendation of the Superintendent, the Board of Education approve the following job description for the position of Grant Writer effective 9/1/07:

MORRIS SCHOOL DISTRICT

Job Description

Title: Grant Writer

Reports To: Director of Curriculum & Instruction

Qualifications: Minimum of a Masters Degree
Demonstrated knowledge of grant writing preferably for an educational organization
Strong communication and interpersonal skills
Strong computer skills

Performance Responsibilities:

1. Prepares specific grant applications and upon authorization by the Superintendent and the school board files those applications in a correct and timely manner.
2. Responsible for contacting funding agencies and learning the requirements for filing a complete application package.
3. Assists the Superintendent and the School board in setting objectives for the district's grant-writing efforts. Attends and participates in grant information meetings.
4. Coordinates with the Public Relations department to prepare and distribute information on grants for all school district publications and news releases. Working with the Public Relations department, responds to requests for public information about the district's grants and can speak knowledgeably about the district's policies and programs.
5. Works closely with Curriculum Committees to determine grant opportunities that might meet curricular needs.
6. Coordinates site visits by funding agencies and prepares interim and final reports for grants in collaboration with the Business Office.
7. Maintains a list of grant opportunities and application deadlines. Keeps the Superintendent and Director of Curriculum and Instruction informed about grant opportunities.
8. Performs other related duties as may be assigned by the Director of Curriculum & Instruction.

Contract Terms
Of Employment:

12-Month Position

GRADES K-12 LIBRARY/MEDIA CURRICULUM RESEARCH 2007-2008

Motion #20 that, upon the recommendation of the Superintendent, the Board of Education approve the additional teacher (**in bold**) for the following curriculum research and development activity:

Program: Grades K-12 Library/Media Curriculum Research
Description: Teachers will continue curriculum mapping and program planning.
Dates: July 2007 – June 2008
Participating Staff: Grades K-12 Library Media Specialists for up to 20 hours each
Funding Source: Local
Rate: 1/140th of monthly salary
Grades K-12 Library/Media Curriculum Research Staff:
Fluck, Mark **Piasek, Anne**
Garafano, Diane Pollock-Gilson, Wendy
Gottsleben, Debra Snyder, Barbara
Grossman, Suzanne Sutton, Patricia
Murphy, Linda L.

EXPLANATION: Educational program development proceeds according to the District's first principles of program development; i.e., research-oriented inquiry, collaborative work, consensus building, opportunities for dialogue.

GRADES K-12 LIBRARY/MEDIA TRAINING 2007-2008

Motion #21 that, upon the recommendation of the Superintendent, the Board of Education approve the following librarians and support staff for training on the Media Automated Online System that was installed in the schools for the 2007-2008 school year:

Program/Course/Committee: K-12 Media Specialists
Description: To train the librarians and support staff on the automated online system.
Dates: One day during the week of August 27-31, 2007
Participating Staff: Total of 13 - Librarians and Support Staff
Hours of Research Per Committee Member: 6 Hours each
Local or Specific Grant: NCLB Title III
Rate of Payment: \$25.00 per hour for librarians and hourly rate for support staff
Grades K-12 Library/Media Staff:
Fluck, Mark Piasek, Anne
Garafano, Diane Pollock-Gilson, Wendy
Gottsleben, Debra Snyder, Barbara
Grossman, Suzanne Sutton, Patricia
Murphy, Linda L.

GRADES K-12 LIBRARY/MEDIA TRAINING 2007-2008

Grades K-12 Support Staff

Landi, Sally

Schweikhart, Alison

Warner, Christine

EXPLANATION: Educational program development proceeds according to the District's first principles of program development; i.e., research-oriented inquiry, collaborative work, consensus building, opportunities for dialogue. Audit bilingual book inventory.

GRADES 6-8 MATH COMMITTEE 2007-2008

Motion #22 that upon the recommendation of the Superintendent, the Board of Education approve the following teachers for program development initiative(s) for the 2007-2008 school year:

Program/Course/Committee: Grades 6-8 Math Committee

Description: To coordinate the Grades 6-8 curriculum maps.

Dates: August 2007

Participating Staff: 9 Math teachers

Hours of Research Per Committee Member: 4 hours per teacher

Local or Specific Grant: NCLB Title I Funds

Rate of Payment: 1/140th of monthly salary

Grades 6-8 Math Committee Staff:

Cataldo, Maria

Chamberlain, Bruce

Enderley, Judith

Falk, Deirdre

Pallino, John

Purcell, Cynthia

Richards, Kimberly

Scarpa, Sharon

Stetz-Bamert, Cheryl

EXPLANATION: Educational program development proceeds according to the District's first principles of program development; i.e., research-oriented inquiry, collaborative work, consensus building, opportunities for dialogue.

GRADES 6-12 ELL PROGRAM DEVELOPMENT 2007-2008

Motion #23 that, upon the recommendation of the Superintendent, the Board of Education approve the following teachers for program development initiative(s) for the 2007-2008 school year:

Program/Course/Committee: Grades 6-12 ELL Program Development
Description: To coordinate grades 6-12 ELL curriculum maps.
Dates: August 2007
Participating Staff: 4 ELL teachers for up to 20 hours each
Local or Specific Grant: NCLB Title III Funds
Rate of Payment: 1/140th of monthly salary
Grades 6-12 ELL Program Development Staff:
Cabezas, Patricia Kern, Tina
English, Tamar Roby, Lara

EXPLANATION: Educational program development proceeds according to the District's first principles of program development; i.e., research-oriented inquiry, collaborative work, consensus building, opportunities for dialogue.

GRADES K-2 LANGUAGE ASSESSMENT 2007-2008

Motion #24 that, upon the recommendation of the Superintendent, the Board of Education approve the following teachers for program development initiative(s) for the 2007-2008 school year:

Program/Course/Committee: Grades K-2 Language Assessment
Description: The K-2 ELL/Bilingual teachers need to coordinate the language assessment for the beginning of school.
Dates: August 2007
Participating Staff: 5 K-2 ELL/Bilingual teachers for up to 6 hours each
Local or Specific Grant: NCLB Title III Funds
Rate of Payment: 1/140th of monthly salary
Grades K-2 Language Assessment Staff:
Cantu, Maureen Medina, Tery
Gonzalez, Mayra Restrepo, Maria
Levy, Joyce Sommer, Jeanette
Lozaw, Dorelly Spiegel, Patti

EXPLANATION: Educational program development proceeds according to the District's first principles of program development; i.e., research-oriented inquiry, collaborative work, consensus building, opportunities for dialogue.

MSD TRANSLATION 2007-2008

Motion #25 that, upon the recommendation of the Superintendent, the Board of Education approve compensation, for up to 20 hours, to Betiana Caprioli, Bilingual Social Studies Teacher assigned to MHS, for providing translating services for the District during August, 2007.

EXPLANATION: Upon submission of approved timesheets, she will be compensated at a rate of 1/140th of her monthly salary.

VOLUNTEERS 2007-2008

Motion #26 that, upon the recommendation of the Superintendent, the Board of Education approve the following MHS athletic volunteers as listed for the 2007-2008 school year:

MHS Athletics
Birmingham, Scott
Emond, Gregory

MHS SUMMER WORK COMMITTEE 2007-2008

Motion #27 that, upon the recommendation of the Superintendent, the Board of Education approve compensation, for up to 8 hours each, to the following MHS staff members for their participation on committees to investigate and make recommendations for improvements for the MHS 2007-2008 school year:

Bodnarchuk, John
Clifford, Margaret
Heiden, Marcia
Janosy, Allison
Kiernan, Brian
Leslie, Jan

Majorossy, Stephanie
McNally, Barbara
Melick, Jennifer
O'Connor, Marily
Osgood, Sandra
Tribus, Carol

EXPLANATION: This is for work done outside the S.E.E.D. planning team. They are working on attendance issues, HSPA, literacy and concerns generated by staff. Upon submission of approved timesheets, they will be compensated at a rate of 1/140th of their monthly salary.

COMMUNITY SCHOOL SUNRISE/SUNSET 2007-2008

Motion #28 that, upon the recommendation of the Superintendent, the Board of Education approve the following Sunrise/Sunset staff:

Grant, Heather	Aide	\$13.00/hr
Martell, Marlene	Teacher	\$16.00/hr
Moore, Debra	Aide	\$13.00/hr
Price, Kristen	Aide	\$13.00/hr
Russo, Carolyn	Aide	\$14.85/hr
Windt, Paula	Aide	\$13.00/hr

EXPLANATION: Salary to be paid from collected tuitions.

COMMUNITY SCHOOL SUNRISE/SUNSET 2007-2008

Motion #29 that, upon the recommendation of the Superintendent, the Board of Education approve the following Sunrise/Sunset substitute staff:

Moore, Debra	Substitute Aide	\$13.00/hr
Price, Ashley ®	Substitute Aide	\$12.00/hr
Price, Kristen	Substitute Teacher	\$16.00/hr
Price, Kristen	Substitute Aide	\$13.00/hr

EXPLANATION: Salary to be paid from collected tuitions.

EXTRA PAY APPOINTMENTS 2007-2008

Motion #30 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following staff to the extra-pay positions shown for the 2007-2008 school year:

POSITION	STAFF MEMBER	YRS SVC	PTS.	SALARY	INCR	TOTAL SALARY
ATHLETICS - MHS						
Cheerleading Coaches						
Fall – Co-Coach	Garibell, Kristin	6	11	\$4,449	2	\$5,239
Fall – Co- Coach	Camisa, Christine	6	11	\$4,449	2	\$5,239
Cross Country (Winter)						
Head Coach – Boys	Buccino, Paul	12	14	\$5,726	3	\$6,836
Head Coach – Girls	Rooney, Kevin	10	14	\$5,726	3	\$6,836
Field Hockey						
Head Coach	DeSalvo, Diane	23	18	\$7,362	4	\$8,742
Assistant Coach	Megan Anderson	2	11	\$4,499		\$4,499
JV Coach	Gelegonya, Donna	16	11	\$4,499	4	\$5,979
Freshman Coach	Scarpa, Sharon	1	11	\$4,499		\$4,499
Football						
Head Coach	Hull, Christopher	3	22	\$8,998	1	\$11,043
Assistant Coach	Oriscello, Gregory	3	14	\$5,726	1	\$6,096
Assistant Coach	Drewery, Jr., Gordon	13	14	\$5,726	3	\$6,836
Assistant Coach	Zsak, Donald	2	14	\$5,726		\$5,726
JV Coach	Cahill, Jacob	4	14	\$5,726	1	\$6,836
JV Coach	Dumas, Lamont	2	14	\$5,726		\$5,726
JV Coach	Phinn, Vincent	3	14	\$5,726	1	\$6,836
Freshman Coach	Sparano, Robert	2	11	\$4,499		\$4,499
Freshman Coach	Brown, Gerald	2	11	\$4,499		\$4,499
Soccer						
Head Coach – Boys	Richter, Jr., John	7	20	\$8,180	2	\$8,920
Assistant Coach – Boys	D’Alconzo, Darren	5	11	\$4,499	2	\$5,239
JV Coach – Boys	Kiernan, Brian	6	11	\$4,499	2	\$5,239
Freshman Coach – Boys	Danese, Anthony	2	11	\$4,499		\$4,499
Head Coach – Girls	Furphy, John	38	20	\$8,180	4	\$9,660
Assistant Coach – Girls	Bodnarchuk, John	17	11	\$4,499	4	\$5,979
JV Coach – Girls	Babula, John	3	11	\$4,499	1	\$4,869
Freshman Coach – Girls	Furphy, Jennifer	12	11	\$4,499	3	\$5,609
Strengthening Coach						
Fall	Izsa, Robert	4	11	\$4,499	1	\$4,869
Tennis						
Head Coach – Girls	Mattos, Patricia	30	18	\$7,362	4	\$8,842
Assistant Coach – Girls	Klein, Arthur	3	11	\$4,499	1	\$4,869
JV Coach – Girls	Geller, Steven	9	11	\$4,499	2	\$5,239

POSITION	STAFF MEMBER	YRS SVC	PTS.	SALARY	INCR	TOTAL SALARY
Volleyball						
Head Coach – Girls	Davenport, Ronald	4	18	\$7,362	1	\$7,732
JV Coach – Girls	Stephans, Joanne	1	11	\$4,499		\$4,499
Freshman coach – Girls	Lockman, Michael	1	11	\$4,499		\$4,499
CO-CURRICULAR - MHS						
Academic Decathlon Advisor	Emma, David	4	10	\$4,090	1	\$4,460
Academic Decathlon - Coaches						
Art	Emma, David	4	2	\$818	1	\$941
Essay	Dabinett, Kelly	9	2	\$818	2	\$1,064
Interview	Furphy, Jennifer	6	2	\$818	2	\$1,064
Language & Literature	Furphy, Jennifer	12	2	\$818	3	\$1,187
Science	Osgood, Sandra	5	2	\$818	2	\$1,064
Social Studies	Emma, David	5	2	\$818	2	\$1,064
Speech	Furphy, Jennifer	3	2	\$818	1	\$941
Class Advisors						
Junior Co-Advisor (2008)	Majorossy, Stephanie	4	3.5	\$1,432	1	\$1,555
Sophomore Co-Advisor (2009)	Gibson, Sandra	3	3	\$1,227	1	\$1,350
Freshman Co-Advisor (2010)	Bowser, Lindsay	2	2.5	\$1,023		\$1,023
Freshman Co-Advisor (2010)	Kenny, Christopher	1	2.5	\$1,023		\$1,023
Drama						
Stage Manager	Kenner, Barry					\$3,340
F.C.C.L.A.	Camisa, Christine	4	4	\$1,634	1	\$1,880
Habitat For Humanity Advisor	McNally, Barbara	6	6	\$2,454	2	\$3,194
Music-Marching Band						
Assistant Director	Rutan, Douglas	1	6	\$2,454		\$2,454
Percussion Assistant	Vintschger, Derek	4	4	\$1,636	1	\$1,882
Band and Drill Assistant	Rutan, Douglas	9	4	\$1,636	2	\$2,128
Custom Music Arranger	Sopko, Michael	3	3	\$1,227	1	\$1,350
Jazz Ensemble Director	Russo, Michael	7	4	\$1,636	2	\$2,128
Jazz Too Advisor	Rutan, Douglas	2	4	\$1,636		\$1,636
National Honor Society	Canzano, Lawrence	1	6	\$2,454	1	\$2,824
Primetime MHS Advisor	Wallerstein, Norman	13	14	\$5,726	3	\$6,836
Production Printing	Boothby, James	4	12	\$4,908	1	\$5,278
Science Olympiad Coach	Osgood, Sandra	1	8	\$3,272		\$3,272
SGO Advisor	Hall, Kathleen	3	10	\$4,090	1	\$4,460
Student Finance						
Director of Accts- Administration	Bassano, James	26	8	\$3,272	4	\$4,752
Director of Accounts- Athletics	Bassano, James	2	8	\$3,272		\$3,272
Student Tech. Assoc. Advisor	Rizzo, Jacques	7	4	\$1,636	2	\$2,128
Style Advisor						
Co-Advisor	Mehta, Persis	2	2	\$818		\$818
World Language Club						
Co-Advisor	Grabell, Rosalie	11	3	\$1,227	3	\$1,596

POSITION	STAFF MEMBER	YRS SVC	PTS.	SALARY	INCR	TOTAL SALARY
ATHLETICS – FMS						
Baseball Coach	Manahan, Bryan	6	11	\$4,499	2	\$5,239
Basketball						
Head Coach – Boys	Phinn, Vincent	4	12	\$4,908	1	\$5,278
Head Coach – Girls	Flynn, Ashley	3	12	\$4,908	1	\$5,278
Cheerleading Coach	Herbert, Patricia	1	6	\$2,454		\$2,454
Cross Country						
Coach	Barnicle, Katharyn	4	11	\$4,499	1	\$4,869
Drill Team Advisor	Green, Devon	1	3	\$1,227		\$1,227
Field Hockey						
Head Coach	Sitarik, Kenneth	23	11	\$4,499	4	\$5,979
Assistant Coach	Flynn, Ashley	1	6	\$2,454		\$2,454
Assistant Coach	Manahan, Bryan	7	6	\$2,454	2	\$3,194
Lacrosse						
Coach – Boys	Phinn, Vincent	1	11	\$4,499		\$4,499
Assistant Coach - Girls	Scarpa, Sharon	1	6	\$2,454		\$2,454
Soccer						
Coach – Boys	Villone, Michael	17	11	\$4,499	4	\$5,979
Coach – Girls	Swenson, Matthew	3	11	\$4,499	1	\$4,869
Softball Coach	Sitarik, Kenneth	23	11	\$4,499	4	\$5,979
Track & Field						
Head Coach	Hall, Kathleen	4	11	\$4,499	1	\$4,869
Assistant Coach	Rooney, Kevin	1	6	\$2,454		\$2,454
Wrestling						
Coach	Manahan, Bryan	8	12	\$4,908	2	\$5,648
CO-CURRICULAR - FMS						
Art Advisor	Narciso, Martin	5	2	\$818	2	\$1,064
Chess Club Advisor	Rosso, Keith	2	2	\$818		\$818
Consortium/Cultural Advisors						
Winter	Leeson, Janet	3	2	\$818	1	\$941
Spring	Leeson, Janet	3	2	\$818	1	\$941
Drama						
Director	Montague, Tara	6	12	\$4,908	2	\$5,648
Assistant Director	Molinaro, Jean-Marie	7	6	\$2,454	2	\$3,194
Assistant Director	Bozza, Amy	4	6	\$2,454	1	\$2,824
Production Crew Advisor	Montague, Tara	3	4	\$1,636	1	\$1,882
Intramurals						
Fall – Builders Club	Jackler, Carol	6	2	\$818	2	\$1,064
Fall – Builders Club Assistant	Rochacewicz, Jill	2	1	\$409		\$409
Volleyball	Bamert, Cheryl	7	2	\$818	2	\$1,064
Spring – Builders Club	Jackler, Carol	6	2	\$818	2	\$1,064
Spring – Builders Club Assistant	Rochacewicz, Jill	2	1	\$409		\$409
Literary Adviser	Forman, Annemarie	2	8	\$3,272		\$3,272
Music Advisor	Schumacher, John	7	3	\$1,227	2	\$1,473
Select Chorus Advisor	Gonsky, Lawrence	2	3	\$1,227		\$1,227
8th Gr. Stud. Council House Adv.	Burdge, Jeffrey	2	4	\$1,636		\$1,636

POSITION	STAFF MEMBER	YRS SVC	PTS.	SALARY	INCR	TOTAL SALARY
8 th Gr. Stud. Council House Adv.	Bozza, Amy	1	4	\$1,636		\$1,636
Supervisor of Adm. Detention	Bedell, Linda					\$23.53/hr
Yearbook Advisor	Hiserodt, Thomas	3	11	\$4,499	1	\$4,869
Unit Leaders				Staff		
Grade 6-1	Rooney-McNamara, Patricia			7-18		\$5,225
Grade 6-2	Enderly, Judith			7-18		\$5,225
Grade 6-3	Rosner, Sharon			7-18		\$5,225
Grade 7-1	Scarpa, Sharon			7-18		\$5,225
Grade 7-2	Romanker, Shawn			7-18		\$5,225
Grade 7-3	Darwin, Sheila			7-18		\$5,225
Grade 8-1	Chamberlain, Bruce			7-18		\$5,225
Grade 8-2	Daly, Matthew			7-18		\$5,225
Grade 8-3	Montague, Tara			7-18		\$5,225
Staff Assistants						
K-12 Media Center	Gottleben, Debra			7-18		\$5,225

GRADE 7 MATH PROGRAM DEVELOPMENT 2007-2008

Motion #31 that, upon the recommendation of the Superintendent, the Board of Education approve the following teachers for program development initiative(s) for the 2007-2008 school year:

Program/course/committee: Grade 7 Math
 Description: Development of extension lessons for 7th grade honors math.
 Dates: August 2007
 Participating staff: 3 Math teachers (up to 36 hours each) and FMS Instructional Leader for Math (up to 40 hours).
 Funding source: NCLB Title II (20-272-223-104-14-00)
 Rate of payment: 1/140th of monthly salary
Grade 7 Math Staff:
 Bamert, Cheryl
 Manahan, Bryan
 Richards, Kimberly
 Scarpa, Sharon

EXPLANATION: The Grade 7 teachers and Instructional Leader for Math need to work collaboratively to develop extension lessons for each math unit.

AP ENGLISH AND LANGUAGE CURRICULUM RESEARCH REVISION 2006-2007

Motion #32 that, upon the recommendation of the Superintendent and after review by the Curriculum Council and Board Curriculum Committee, the Board of Education approve the following revision (**in bold**):

Program: AP English and Language
Description: Teachers will research a new curriculum.
Dates: To be completed for the 2007-2008 school year
Funding: Local or NCLB
Staff: Two MHS teachers
Rate: 1/140th of monthly salary for a maximum of 20 hours each
AP English & Language Curriculum Research Committee:
Canzano, Lawrence
Furphey, Jennifer

EXPLANATION: Curriculum development proceeds according to the District's first principles of program development; i.e., research-oriented inquiry, collaborative work, consensus building, opportunities for dialogue.

FMS INTEGRATED LANGUAGE ARTS RESEARCH COMMITTEE REVISION 2006-2007

Motion #33 that, upon the recommendation of the Superintendent, the Board of Education approve the following revision (**in bold**):

Program: FMS Integrated Language Arts
Description: Existing committee to continue with research.
Dates: August 2006 – June 2007
Participating Staff: Grades 6-8 Language Arts staff for a maximum of 20 hours per person
Funding: Local or NCLB
Rate: 1/140th of monthly salary
Teachers:
Bitalla, Stephen
Bozza, Amy
Burdge, Jeffrey
Daly, Matthew
Darwin, Sheila
Herbert, Patricia
Kern, Tina
Liguori, Mary
Montague, Tara
McNamara, Patricia
Rosner, Sharon

EXPLANATION: Curriculum development proceeds according to the District's first principles of program development; i.e., research-oriented inquiry, collaborative work, consensus building, opportunities for dialogue.

EXTENDED DAY PROGRAM REVISIONS 2006-2007

Motion #34 that, upon the recommendation of the Superintendent, the Board of Education approve the following revisions (**in bold**) for the “Extended Day” Program for the 2006-2007 school year; **including standardized test preparation:**

K-5 Elementary Schools: 10/24/06-3/14/07 - Teachers will be paid 1 hour per session for a maximum of 40 hours each.

Funding: Local

K-5 Elementary Teachers:

Back, Hae-in	Lamb, Frances	Richardson, Nicole
Fascia, Tracey	Lucignani, Megan	Russell, Kate
Ferraiolo, Elizabeth	Martell, Marlene	Scott, Lauren
Fiore, Pamela	Matakitis, Elizabeth	Skrod, Christine
Folmar, Leslye	Mazza, Dana	Snyder, Beth
Gacki, Irena	Miller, Karle	Sommer, Jeanette
Garafano, Diane	Monetti, Lori	Thompson, Karen
Hermann, Bevinn	Moore, Debra	Velez-Manning, Vilma
Hoffman, Lara	Payne, Denise	Wachtel, Melissa
Kraskouskas, Ellen	Perruso, Lisa	

FMS: 10/24/06-3/8/07 - Teachers will be paid 1 hour, 50 minutes per session for a maximum of 70 hours each.

Funding: Local & DEPA

FMS Teachers:

Amsallen, Juliette	Kern, Tina	Purcell, Cynthia
Bamert, Cheryl	Leeson, Janet	Richards, Kimberly
Chamberlain, Bruce	Liguori, Mary	Scarpa, Sharon
Darwin, Sheila	London, Karen	Vargas, Marco
Jenkins, Joy	Meslar-Fultz, Mary Ellen	

Substitutes:

Costello, Jennifer	Marrano, Marissa	Toye, Crystal
Culmone, Marilyn	Ortiz, Ana	Williams, Christine
Frazzano, Christine	Paul, Liane	Yar, Melissa - FMS
Pollock-Gilson, Wendy	Rauchbach, Patricia	Zabihach, Oksana
Ginsberg, Laurel	Rosso, Nicole	
LaBarre, Julie	Townsend, Theresa	

EXPLANATION: Upon submission of approved timesheets, teachers and substitutes will be compensated at a rate of 1/140th of their monthly salary.

FMS SYNERGISTICS TRAINING REVISION 2006-2007

Motion #35 that, upon the recommendation of the Superintendent, the Board of Education approve the following revision (**in bold**):

Fox, Jane – up to 64 hours
Schorr, Barbara – up to 40 hours

EXPLANATION: Upon submission of approved timesheets, they will be compensated at a rate of \$25 per hour **to be paid through Local or NCLB funds.**

GRADES K-5 LANGUAGE ARTS RESEARCH COMMITTEE REVISION 2006-2007

Motion #36 that, upon the recommendation of the Superintendent, the Board of Education approve the following revision (**in bold**):

Program: Grades K-5 Language Arts
Description: Existing committee to continue with research.
Dates: August 2006 – June 2007
Participating Staff: Grades K-5 Language Arts staff for a maximum of 20 hours per person

Funding: **Local or NCLB**
Rate: 1/140th of monthly salary

Teachers:
Bliven, Kathleen McCormack, Diane
Caristia, Leah Nathan, Jodi
Culmone, Marylynn Pentz, Elizabeth
D'Alconzo, Darren Richter, John
Gacki, Irene Semel, Rochelle
Hong, Lei Hon Sommer, Jeanette
Horochowksi, Catherine Vena, Michelle
Jobe, Rachel Vesceri, Chastity
Lucignani, Megan Weitz, Rachel
McAndrew, Anita

EXPLANATION: Curriculum development proceeds according to the District's first principles of program development; i.e., research-oriented inquiry, collaborative work, consensus building, opportunities for dialogue.

GRADES K-12 MATHEMATICS CURRICULUM RESEARCH REVISION 2006-2007/2007-2008

Motion #37 that, upon the recommendation of the Superintendent, the Board of Education approve the following revision (**in bold**):

Program: Grades K-12 Mathematics Curriculum Research
Description: Existing committee to continue with research
Dates: June 2007; July 2007 - June 2008
Participating Staff: K-12 Math Teachers; maximum of 20 hours per person
Funding: Local or NCLB
Rate: 1/140th of monthly salary

Grades K-12 Mathematics Curriculum Research Committee:

Cahill, Marcy	Ortiz, Ana
Cataldo, Maria	Pietersen, Patricia
Catanzaro, Dawn	Reyes, Osvaldo
Considine, Elaine	Richards, Kimberly
Esposito, Debra	Romano, Louise
Falk, Deirdre	Rosso, Nicole
Feeney, Maria	Schechner, Carla
Gacki, Irene	Scott, Lauren
Heagney, Hugh	Stocker, James
Heiden, Marcia	Tassone, Nicole
Hoffman, Lara	Tribus, Carol
Leslie, Jan	Tudorowsky, Nina
Luisi, Robert	Williams, Christine

EXPLANATION: Curriculum development proceeds according to the District's first principles of program development; i.e., research-oriented inquiry, collaborative work, consensus building, opportunities for dialogue.

GRADES 6-12 ELL PROGRAM RESEARCH COMMITTEE REVISION 2006-2007

Motion #38 that, upon the recommendation of the Superintendent, the Board of Education approve the following revision (**in bold**):

Program: Grades 6-12 ELL Program
Description: Existing committee to continue with research.
Dates: August 2006 – June 2007
Participating Staff: Grades 6-12 ELL staff for a maximum of 20 hours per person
Funding: Local or NCLB
Rate: 1/140th monthly of salary
Grades 6-12 ELL Program Research Committee:
Ansari, Bilqis
Borges, Gerald
Cabezas, Patricia
Caprioli, Betiana
English, Tamar
Kern, Tina
Maldonado, Santiago
Reyes, Osvaldo
Roby, Lara
Martin, Suzie
Vargas, Marco

EXPLANATION: Curriculum development proceeds according to the District's first principles of program development; i.e., research-oriented inquiry, collaborative work, consensus building, opportunities for dialogue. Upon submission of approved timesheets, they will be compensated at a rate of 1/140th of their monthly salary not to exceed 20 hours.

GRADES 9-12 LANGUAGE ARTS CURRICULUM RESEARCH REVISION 2006-2007 & 2007-2008

Motion #39 that, upon the recommendation of the Superintendent, the Board of Education approve the following curriculum research and program planning:

Program: Grades 9-12 Language Arts Curriculum Research
Description: Teacher will continue to map the curriculum for AP Language and Composition Course.
Dates: June 2007 – July 2007
Participating Staff: MHS Language Arts teacher for up to 10 hours for each course
Funding: Local or NCLB
Rate: 1/140th of monthly salary
MHS 9-12 Language Arts Curriculum Research Staff:
Furphy, Jennifer

EXPLANATION: Educational program development proceeds according to the District's first principles of program development; i.e., research-oriented inquiry, collaborative work, consensus building, opportunities for dialogue.

LOCAL HISTORY AND RESEARCH REVISION 2006-2007

Motion #40 that, upon the recommendation of the Superintendent, the Board of Education approve the following revision (**in bold**):

Program: Local History and Research
Description: Existing curriculum committee to continue with research
Dates: August 2006 – June 2007
Staff: Grades 6-8 Art staff for a maximum of 40 hours per person
Funding: Local or NCLB
Rate: 1/140th of monthly salary
Teachers: Barnicle, Katharyn
Fletcher, Jonathan
Gottsleben, Debra
Jordan, Robert
Kiernan, Brian
Lockman, Michael

EXPLANATION: Curriculum development proceeds according to the District's first principles of program development; i.e., research-oriented inquiry, collaborative work, consensus building, opportunities for dialogue.

MHS LANGUAGE ARTS RESEARCH COMMITTEE REVISION 2006-2007

Motion #41 that, upon the recommendation of the Superintendent, the Board of Education approve the following revision (**in bold**):

Program: MHS Language Arts
Description: Existing committee to continue with research.
Dates: August 2006 – June 2007
Participating Staff: MHS Language Arts Staff for a maximum of 20 hours per person
Funding: Local or NCLB
Rate: 1/140th of monthly salary
Teachers:
Bandola, Mary
Barnicle, Katharyn
Brown, Victoria
Canzano, Lawrence
Clifford, Margaret
Dabinett, Kelly
Delimon, Julie
Gorrell, Nancy
Janosy, Allison
Laudadio, Cynthia
Madden, John
Majorossy, Stephanie
Priola, Claudine
O'Connor, Marily
Sandonato, Ernest
Seavy, Lynda

MHS LANGUAGE ARTS RESEARCH COMMITTEE REVISION 2006-2007 continued

EXPLANATION: Curriculum development proceeds according to the District's first principles of program development; i.e., research-oriented inquiry, collaborative work, consensus building, opportunities for dialogue.

NCLB PAYROLL REVISION 2006-2007

Motion #42 that, upon the recommendation of the Superintendent, the Board of Education approve the following revision (**in bold**):

No Child Left Behind
2006-2007 Revision

Title/School	Name	Position	Salary Allocated
<u>TITLE I</u>			
Morristown High Frelinghuysen	Violet Brown Kerri Lee Farrell	Neglected & Delinquent Teachers	10,401
Total for Title I Neglected and Delinquent Salaries			10,401
<u>TITLE I</u>			Title I (T) 26.4%
Alfred Vail	Marilyn Niedziela	Basic Skills Teacher	21,810
Alfred Vail	Rosemary McAndrew	Reading Recovery	20,135
Hillcrest	Natalie Greisberg	Reading Recovery	21,810
Hamilton	Barbara Friedman	Basic Skills Teacher	22,074
Sussex	Elizabeth Wertheim-Fraebel	Basic Skills Teacher	13,583
Sussex	Margaret Tuzzeo	Basic Skills Teacher	16,266
Normandy Park	Lora Clark	Basic skills Teacher	16,770
Normandy Park	Nicole Richardson	Reading Recovery	16,607
Frelinghuysen	Joy Jenkins	LA Teacher	20,639
Frelinghuysen	Matthew Daly	LA Teacher	13,851*
Total for Title I Basic Skills/Reading Recovery Teachers			183,545
<u>ALFRED VAIL</u>	Deborah Ayres	Teacher Assistant	4,255
Alfred Vail	Laurie Flynn	Teacher Assistant	5,052
Alfred Vail	Elissa Gagliardi	Teacher Assistant	3,258
<u>ALFRED VAIL</u>	April Pruess	Teacher Assistant	4,471
Alfred Vail	Mary Sullivan	Teacher Assistant	5,052
Hillcrest	Linda Baker	Teacher Assistant	5,052
Hillcrest	Barbara Preziosi	Teacher Assistant	4,759
Hillcrest	Lisa Perruso	Teacher Assistant	2,920
Hillcrest	Gloria Weiss-Allen	Teacher Assistant	5,468
Normandy Park	Louise DiDomenico	Teacher Assistant	4,759
Normandy Park	LuAnn Fabbo	Teacher Assistant	4,759
Normandy Park	Angela Moschella	Teacher Assistant	4,844
Normandy Park	Kristen Price	Teacher Assistant	3,351*
Total for Title I Teaching Assistants			58,000
Title IIA	Teacher Timesheets	Teachers	\$50,000
Title II	Professional Salary	Susan Dammeyer	\$46,873
Title IID	Teacher Timesheets	Teachers	\$20,000
<u>TITLE III</u>			Title III (TA)
Alfred Vail	Armida Martinez	Bilingual Teacher Ass't	16,636
Hillcrest	Rosario Correa	Bilingual Teacher Ass't	17,799
Normandy Park	Laurel Ginsberg	Bilingual Teacher Ass't	13,243
Total for Title III Bilingual Aides			\$47,678
<u>TITLE V</u>			Title V 5.6%
Morristown High	Jill Magidson	Medical Science	5,000
Total for Title V Salaries			5,000

SALARY FOR NON-REPRESENTED STAFF 2007-2008

Motion #43 that, upon the recommendation of the Board of Education the salary shown below be approved for the following non-represented staff member effective 7/1/07-6/30/08:

Dr. Thomas Ficarra, Superintendent - \$193,000

SALARY FOR NON-REPRESENTED STAFF 2007-2008

Motion #44 that, upon the recommendation of the Superintendent, the Board of Education approve the salary shown below for the following non-represented staff member effective 7/1/07-6/30/08:

Susan Young, Business Administrator/Board Secretary - \$146,300

When moving Human Resource motions #1-44, Dr. Rieck noted Motions #43 & 44 were the Superintendent's and Business Administrator's salaries.

HUMAN RESOURCES (Motions #1-44)

Moved by Dr. Rieck, seconded by Ms. Horowitz

AYES: Mrs. Fornaro, Dr. Gallerstein, Ms. Horowitz, Mrs. Kaag, Mrs. Murphy, Ms. Pollak,
Dr. Rieck, Mrs. Bangiola

NOES None

ABSENT Ms. McNeil, Mrs. Rhines

BUSINESS MATTERS

FINANCIAL REPORTS

HELD PURCHASE ORDER CHECKS

Motion #1 that upon the recommendation of the Superintendent, the Board of Education approve checks totaling \$1,701.61 as per the attached for expenses incurred as per policy #3320.

BUDGET TRANSFERS

Motion #2 that upon the recommendation of the Superintendent, the Board of Education approve Budget Transfers for the 2006-2007 budget through June 30, 2007.

Motion #3 that upon the recommendation of the Superintendent, the Board of Education approve Budget Transfers for the 2007-2008 budget through July 30, 2007.

BILLS LIST

Motion #4 that upon the recommendation of the Superintendent, the Board of Education approve the attached 2006-2007 bills list for the date of:

June 28, 2007

Motion #5 that upon the recommendation of the Superintendent, the Board of Education approve the attached 2007-2008 bills list for the period ending:

July 30, 2007

MEMORANDUM OF AGREEMENT

Motion #6 that upon the recommendation of the Superintendent, the Board approve the Memorandum of Agreement between the Morris School District and the Law Enforcement Officials of Morristown and Morris Township.

PAYMENTS

Motion #7 that upon the recommendation of the Superintendent, the Board of Education approve payment #1 in the amount of \$9,975.00 to Howard C. Stroer, LLC for work done on the Fire Door Replacement at Alfred Vail School through July 1, 2007.

Motion #8 that upon the recommendation of the Superintendent, the Board of Education approve a payment in the amount of \$7,360.00 to Seyffer & Koch Architectural Group for work done on the Morristown High School Skylight through May 31, 2007.

Motion #9 that upon the recommendation of the Superintendent, the Board of Education approve a payment in the amount of \$485.50 to Seyffer & Koch Architectural Group for work done on the Morristown High School Skylight through June 30, 2007.

- Motion #10 that upon the recommendation of the Superintendent, the Board of Education approve a payment in the amount of \$1,530.00 to Seyffer & Koch Architectural Group for work done on the Morristown High School Expansion Tanks through June 30, 2007.
- Motion #11 that upon the recommendation of the Superintendent, the Board of Education approve a payment in the amount of \$8,759.32 to Seyffer & Koch Architectural Group for work done on the Alexander Hamilton Vacuum Pump through May 31, 2007.
- Motion #12 that upon the recommendation of the Superintendent, the Board of Education approve a payment in the amount of \$450.00 to Seyffer & Koch Architectural Group for work done on the Alexander Hamilton Vacuum Pump through June 30, 2007.
- Motion #13 that upon the recommendation of the Superintendent, the Board of Education approve a payment in the amount of \$1,325.00 to Seyffer & Koch Architectural Group for work done on the Morristown High School HVAC/HC Replacement through May 31, 2007.
- Motion #14 that upon the recommendation of the Superintendent, the Board of Education approve a payment in the amount of \$1,582.16 to Seyffer & Koch Architectural Group for work done on the Morristown High School HVAC/HC Replacement through June 30, 2007.
- Motion #15 that upon the recommendation of the Superintendent, the Board of Education approve a payment in the amount of \$607.15 to Seyffer & Koch Architectural Group for work done on the Lafayette Learning Center lunchroom conversion to conference room through June 30, 2007.
- Motion #16 that upon the recommendation of the Superintendent, the Board of Education approve a payment in the amount of \$740.00 to Seyffer & Koch Architectural Group for Temporary Classroom Unit (TCU) work done on various schools throughout the district through May 31, 2007.
- Motion #17 that upon the recommendation of the Superintendent, the Board of Education approve a payment in the amount of \$92.50 to Seyffer & Koch Architectural Group for Temporary Classroom Unit (TCU) work done on various schools throughout the district through June 30, 2007.
- Motion #18 that upon the recommendation of the Superintendent, the Board of Education approve a payment in the amount of \$97.96 to Seyffer & Koch Architectural Group for ADA Review of Polling Locations through May 31, 2007.

- Motion #19 that upon the recommendation of the Superintendent, the Board of Education approve a payment in the amount of \$33.94 to Seyffer & Koch Architectural Group for work done on the Washington Valley School House Report through May 31, 2007.
- Motion #20 that upon the recommendation of the Superintendent, the Board of Education approve a payment in the amount of \$462.50 to Seyffer & Koch Architectural Group for work done on the Alexander Hamilton Classroom Ceiling through June 30, 2007.
- Motion #21 that upon the recommendation of the Superintendent, the Board of Education approve a payment in the amount of \$24.31 to Seyffer & Koch Architectural Group for work done on the Morristown High School Field Renovations through May 31, 2007.
- Motion #22 that upon the recommendation of the Superintendent, the Board of Education approve a payment in the amount of \$650.00 to Seyffer & Koch Architectural Group for work done on the Alfred Vail Fire Door Replacement through May 31, 2007.
- Motion #23 that upon the recommendation of the Superintendent, the Board of Education approve a payment in the amount of \$848.96 to Seyffer & Koch Architectural Group for work done on the Alfred Vail Fire Door Replacement through June 30, 2007.

CHANGE ORDER

- Motion #24 that upon the recommendation of the Superintendent, the Board of Education approve a change order in the amount of \$3,400.00 to The Barrett Company for the following additional work on the Partial Roof Replacement at Woodland School:

Install new nailer over the existing terra cotta coping stone	\$3,400.00
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PROFESSIONAL SERVICES

Motion #25 WHEREAS, there exists a need for professional services for **2007-2008** and funds are available for these purposes,

WHEREAS, the Public School Contracts Law (Chapter 114, Laws of 1977) requires that the Resolution authorizing the award of contracts for professional services without competitive bids be publicly adopted,

NOW THEREFORE BE IT RESOLVED by the Morris School District Board of Education that the following be engaged for professional services as described and in the amount not to exceed as follows:

Bayada Nursing Inc	Nursing Services	\$51.50/hr
Loving Care Agency, Inc	Nursing Services	\$52.00/hr
J& B	OT Services	\$52.00/hr
Morris County Educational Services Commission	Shared Services for: Non- Public Nursing Non-Public Technology	\$214,926.00 \$111,360.00
Monmouth-Ocean Educational Services Commission	Home Instruction	\$260.00 per week

TRAVEL & REIMBURSEMENT

Motion #26 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

WHEREAS, employees are attending conferences, conventions, staff training seminars or workshops as depicted on attachment A: and

WHEREAS, the attendance at stated functions was previously approved by the chief school administrator as work related and within the scope of the work responsibilities of the attendees; and

WHEREAS, the attendance at the functions was approved as critical to the instructional needs of the school district or furthering the efficient operation of the school district; and

WHEREAS, the travel and related expenses particular to attendance at these functions are in compliance with the state travel payment guidelines established by the Department of Treasury and with guidelines established by the Federal Office of Management and Budget; be it

RESOLVED, that the board approves the travel and related expenses particular to attendance at these functions.

INSURANCE COVERAGES

Student Insurance

Motion #27 that the Board of Education approve the renewal of the K-12 Student Basic Accident and K-12 Catastrophic Student Insurance policy through Bollinger, Inc, for the Morris School District for the School Year August 2007 – August 2008. This policy is underwritten by the People’s Benefit Life Insurance Company. The premium will be \$24,955.00 for 2007-2008.

BUSINESS ADMINISTRATOR’S CONTRACT

Motion #28 that upon the recommendation of the Superintendent, the Board of Education approve the employment contract, of Mrs. Susan Young, Business Administrator/Board Secretary for the 2007-2008 school year.

SUPERINTENDENT’S CONTRACT

Motion #29 Whereas, Dr. Thomas J. Ficarra has been employed as Superintendent of Schools since August 12, 2002 under a series of contracts approved in accordance with N.J.S.A. 18A:17-15; and

WHEREAS, the Board of Education and Dr. Ficarra desire to amend his current contract and enter into a new contract,

NOW THEREFORE BE IT RESOLVED THAT, the Board of Education hereby amends the current employment contract with Dr. Ficarra; and

BE IT FURTHER RESOLVED, that the Board of Education hereby appoint Dr. Ficarra as Superintendent of Schools for a term commencing the date of this resolution and ending June 30, 2011; and

BE IT FURTHER RESOLVED, that the Board of Education approve the new Employment Contract for Dr. Ficarra and authorize the Board President and Business Administrator to execute same on behalf of the Board of Education.

When moved it was noted that the Superintendent and Business Administrator’s contracts were on the clipboard and would be voted on as Motion #27 & 28.

BUSINESS MATTERS (Motions #1-28)

Moved by Dr. Rieck, seconded by Dr. Gallerstein

AYES: Mrs. Fornaro, Dr. Gallerstein, Ms. Horowitz, Mrs. Kaag, Mrs. Murphy, Ms. Pollak, Dr. Rieck, Mrs. Bangiola

NOES None

ABSENT Ms. McNeil, Mrs. Rhines

PRESENTATION

Ms. Linda Murphy along with Alex Guzman and Mark Manning did a presentation on Professional Learning Communities at MHS a copy of which is attached.

TESTING

Dr. Camp, Director of Curriculum and Instruction explained to the board that the district has received the Cycle One results for standardized testing (Copies were on the clipboard.) Dr. Camp explained some of the results are not accurate, basically because the data used has not been desegregated. When we receive Cycle Two we have a more accurate understanding of how the students tested.

COMMITTEE REPORTS

Human Resources

Ms. Pollak reported they had a short meeting, right before the board meeting but there was nothing to report.

Finance

Mrs. Fornaro reported they met at Sussex on July 21 and discussed:

- Elli Grant – Courtesy Busing
- Washington Valley Historic Preservation Grant
- Policies
 - NJQSAC-Regarding Policies and Regulations
 - Track Rental Policy
 - Investment Policy
- Free and Reduced Statistics by School
- EBay Account
- Use of TJ by Town for Health Emergencies
- Finance Meeting Schedule
- Tour of Sussex Avenue School

Morris Plains

Ms. Kaag reported:

- Morris Plains is preparing for the start of school. Hiring of new staff is just about complete
- Their next board meeting is August 20, 2007

Policy

Dr. Rieck reported they met before the board meeting:

- They reviewed the 2000 series and Policy #1330.1.
- The board discussed Policy #1330.1 but decided it needed further discussion before it was voted on.

ADJOURNMENT (9:12 P.M.)

Moved by Ms. Pollak, seconded by Dr. Gallerstein

AYES: Mrs. Fornaro, Dr. Gallerstein, Ms. Horowitz, Mrs. Kaag, Mrs. Murphy, Ms. Pollak,
Dr. Rieck, Mrs. Bangiola

NOES None

ABSENT Ms. McNeil, Mrs. Rhines

Respectfully Submitted

Susan Young
Business Administrator/Board Secretary