

MORRIS SCHOOL DISTRICT
Minutes of October 1, 2007
LAFAYETTE LEARNING CENTER

The regular business meeting of the Board of Education of the Morris School District, of Morris County, New Jersey was held in the Lafayette Learning Center, 31 Hazel Street, Morristown, New Jersey 07960 on Monday evening **October 1, 2007 at 6:30 p.m.**

Susan Young, the Board Secretary, called the meeting to order and made the following announcement: The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act the Board of Education of the Morris School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record, the Star Ledger, and to those persons or entities requesting notification, filed with the municipal clerks of Morris Plains, Morristown and Morris Township, and posted at the Administration Center, 31 Hazel Street, Morristown, New Jersey.

At the Roll Call, the following Board Members were present: Mrs. Marie Fornaro, Dr. Peter Gallerstein, Ms. Lynn Horowitz, Ms. Sandra McNeil, Mrs. Teresa Murphy, Ms. Lisa Pollak, Mrs. Ann Rhines, Dr. Angela Rieck, Vice-President. Mrs. Nancy Bangiola, President and Ms. Terri Kaag, Morris Plains representative were absent.

At 6:32 p.m. Dr. Rieck moved to go into closed session to discuss legal, negotiation and personnel matters. Dr. Gallerstein seconded the motion which carried unanimously with Ms. Kaag and Mrs. Bangiola absent.

Also present were Dr. Thomas Ficarra, Superintendent; Dr. Patricia Camp, Director of Curriculum and Instruction; Mr. Andrew Williams, Director of Curriculum and Instruction; Mr. John Christian, Manager of Human Resources; and Mr. William VanTassel, Assistant Board Secretary.

At 7:29 p.m. Dr. Rieck moved to go into open session. Mrs. Murphy seconded the motion which carried unanimously with Ms. Kaag and Mrs. Bangiola absent. Student Representatives, Gareth Brown, Avi Jayaraman and approximately 15 members of the public, press and staff were now present.

When the Board reconvened, Dr. Rieck who was presiding as president in Mrs. Bangiola's absence announced that the Board had been meeting in closed session for the purpose of discussing legal, negotiation and personnel matters.

PLEDGE OF ALLEGIANCE

Dr. Rieck asked Mary Donohoe to lead the audience in the Pledge of Allegiance.

NURSING PLAN

Mrs. Nancy Helterman, Director of Pupil Services informed the board of the nursing plan which was being approved this evening. The board was given copies of the plan for their reference. (A copy is attached)

PUBLIC COMMENT

Members of the public commented on:

- School Budget
- Future Negotiations with the Teachers
- District Test Scores
 - Suggested a plan to improve test scores be implemented
- Pupil Access to the internet and asked for sites to be unblocked
- Morristown High School Scheduling
- SEED steering committee on scheduling
- Professional Learning Communities
- Changes in Venue of Education

COMMITTEE REPORTS

Morristown High School

Gareth and Avi reported:

- All sport teams doing well
 - Football 3-1
 - Boys Cross Country 4-0
 - Boys Soccer 2-1
 - Girl's Soccer winning
 - Field Hockey 4-0
 - Girl's Tennis – 5th in county tournament
- Back to School Night was successful
- Scheduling Committee meets regularly
 - No decisions have been made
- Challenge Day was very successful and emotional
- Health Teens and Parents Committee meeting was held at 6:00p.m. this evening
- Possibility of a Coffee House is being considered

UPCOMING EVENTS

October 2, 2007	Senior night sponsored by Guidance in the auditorium
October 4, 2007	PAC meeting - 7:00 p.m.
October 4, 2007	Science Academy Meeting – 7:00 p.m.
October 8, 2007	SEED Meeting
October 20, 2007	Homecoming

Finance Committee

Mrs. Fornaro reported:

- High School Walking areas
- Transportation regulations as it pertains to policy
- Investment Policy
- Woodland Fields
- Turf
- Strauss Esmay

FRELINGHUYSEN VPB (SEED) COMMITTEE

Mrs. Rhines reported:

VPB had second meeting and are:

Refining the bylaws

Fine tweaking some things

Everyone satisfied

Mrs. Minchello will be addressing the board at a future board meeting concerning the progress the “houses” have made

Human Resources

Ms. Pollak reported they met and discussed:

Negotiations

MINUTES

Motion #1 that upon the recommendation of the Superintendent, the Board of Education approve executive minutes from the regular business meeting of:

September 10, 2007

Motion #2 that upon the recommendation of the Superintendent, the Board of Education approve minutes from the regular business meeting of:

September 10, 2007

MINUTES (Motions #1-2)

Moved by Ms. Pollak, seconded by Ms. McNeil

AYES: Mrs. Fornaro, Dr. Gallerstein, Ms. Horowitz, Ms. McNeil Mrs. Murphy, Ms. Pollak,
Mrs. Rhines, Dr. Rieck

NOES None

ABSENT Mrs. Bangiola, Ms Kaag

POLICY

Motion #1 that upon the recommendation of the Superintendent, the Board of Education approve for second reading revisions to Policy # 6142.10 and the policies in the 3000 series as follows:

Morris School District Technology Policy & Technology Code of Ethics 6142.10

SERIES 3000

Concepts & Roles in Business & NonInstructional Operations; Goals & Objectives	3000/3010
Budget Planning, Preparation & Adoption	3100
Official Adoption By Voters: Appeals	3150
Transfer of Funds Between Line Items/Amendments/Purchases Not Budgeted	3160
Income	3200
Local Funds	3210
State Funds: Federal Funds	3220/3230
Income From Fees, Fines, Charges	3250
Sale & Disposal of Books, Equipment & Supplies; Sale, Licensing & Rental of Property	3260/3270
Gifts, Grants & Bequests	3280
Funds Management/Investing	3290
Depository	3293
Signatures/Facsimiles	3293.1
Purchasing Procedures	3320
Purchasing Bidding/Purchase Orders	3320.1
Soliciting Bids & Quotations	3320.2
Payment for Goods & Services	3326
Relations with Vendors	3327
Accounts	3400
Inventories	3440
Money In School Buildings	3450
Petty Cash Funds	3451
School Activity Funds	3453
Energy	3500.1
Operation & Maintenance of Plant	3510
A Model Integrated Pest Management Policy for New Jersey Schools	3510.1
Equipment	3514
Smoking Prohibition	3515
Smoking on School Premises	3515.1
Pupils/Employees	
Enforcement of Policy Related to Smoking	3515.2
Safety	3516
Safety & Hazardous Materials	3516.1
Security	3517
Insurance Management	3530
Employee/Officer Bonds	3533
Transportation Routes & Services	3541.1
Nonschool Use of District Vehicles	3541.3
Privately Owned Vehicles	3541.31
District Owned Vehicles	3541.32
Transportation Safety	3541.33
Food Service	3542
Nutrition	3542.1
Free Or Reduced Price Lunches/Milk	3542.31

Purchasing (Food)	3542.44
Data Processing	3543.1
Tax Shelter Annuities	3543.3
District Records & Reports	3570
Financial Reports: Treasurer's Reports: Budget & Expense Reports	3571/3571.1/3571.2
Annual Financial Statement	3571.3
Audit	3571.4
Evaluation of Business & Noninstructional Operations	3600

Motion #2 that upon the recommendation of the Superintendent, the Board of Education approve for first reading:

Use of School Facilities Priorities #1330.1

Motion #3 that upon the recommendation of the Superintendent, the Board of Education approve for second reading the rescinding of:

Policy #1111.1 – Release of Public Information/Right to Know.

Motion #4 that upon the recommendation of the Superintendent, the Board of Education approve for first reading the following policies in the 7000 series:

Long Range Facility Planning	7110
Temporary Facilities	7114.2
Developing Educational Specifications	7115
Construction; Bids/Contracts	7400
Change Orders	7430

POLICY (Motions #1-4)

Moved by Dr. Rieck, seconded by Mrs. Murphy

AYES: Mrs. Fornaro, Dr. Gallerstein, Ms. Horowitz, Ms. McNeil Mrs. Murphy, Ms. Pollak,
 Mrs. Rhines, Dr. Rieck

NOES None

ABSENT Mrs. Bangiola, Ms. Kaag

EDUCATIONAL MATTERS

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education approve the attendance of the following students in the Morris School District listed, for the 2007-2008 school year, under the terms of Policy 5118, Non-Residents, governing the attendance of students of non-resident full time staff members.

<u>Student</u>	<u>Staff Member</u>	<u>Grade</u>	<u>School</u>
NB	1164	9	MHS
VB	1164	12	MHS
NV	1306	9	MHS

Motion #2 on the recommendation of the Superintendent, the Board of Education accept monies from the Morris Education Foundation for the following grants:

<u>Amount</u>	<u>School</u>	<u>Project</u>
\$910	Jefferson/ MHS	<p>A Celebration of Diversity: Thomas Jefferson School/MHS History Awareness Program</p> <p>This diversity based program will utilize the local arts in order to inform students of the contributions of African Americans to United States history. The fifth grade students of Thomas Jefferson School and members of the MHS “Style” club will see the production of “The Black Journey” at the Community Theatre. After the performance, both groups will meet to discuss issues of diversity. Rev. Robert Rogers, pastor of the Church of God and Christ, will participate in this program as a local community resource.</p>

Motion #3 that, upon the recommendation of the Superintendent and Board Curriculum Committee, the Board of Education approve the following new ELL support program.

Program:	K-2 ELL After School Support Program
Description:	After school support for identified ELL students in grades 1 & 2.
Dates:	October 2007 – June 2008
Participating Staff:	8 teachers and 8 paraprofessionals; 2 hours/wk x 32 weeks
Funding Source:	NCLB Title III
Rate:	1/140 th of monthly salary

EXPLANATION:

Through a department-based needs assessment, it has been determined that early elementary LEP learners would benefit greatly from intensive English language classes provided after school hours, to supplement their regular academic program. Students in first and second grades are at a crucial time in their development of literacy and communication, and are able to acquire necessary skills more easily, if provided with appropriate English language input.

Motion #4 that, upon the recommendation of the Superintendent and Board Curriculum Committee, the Board of Education approve the following new math and LAL support program for MHS.

Program:	Math/LAL MHS After School Support Program
Description:	After school support for identified students.
Dates:	October 2007 – June 2008
Participating Staff:	4 teachers; up to 180 hours total/per teacher 1 coordinator; up to 140 hours total
Funding Source:	NCLB Title III & IDEA
Rate:	1/140 th of monthly salary

EXPLANATION:

Morristown High School has recently developed a 7 year improvement plan which includes objectives that address improving academics and personalizing students' experience at the high school. In an effort to move those two objectives forward, we feel that our proposal for an after school tutoring program will decrease the numbers of Ds and Fs students earn in their classes, and provide students with an opportunity to feel more comfortable and accepted as a member of the MHS community. To help improve HSPA performance this program will target those student groups that need additional support in Math and LAL.

Motion #5 on the recommendation of the Superintendent, the Board of Education approve submission of the No Child Left Behind Act for FY 2008 from the New Jersey State Department of Education in the amount of \$751,339.

Title I	\$455,298
Title II, Part A	\$196,114
Title II, Part D	\$2,942
Title III	\$65,953
Title IV	\$22,505
Title V	\$8,527

EXPLANATION:

The grant incorporates the following programs:

- Title I, Part A: *Improving Basic Programs Operated by Local Education agencies*
- Title I, Part A: *School Improvement*
- *Title I: SIA*
- Title I, Part D: *Prevention and Intervention Programs for Children and Youth who are Neglected, Delinquent, or At-Risk*
- Title II, Part A: *Teacher and Principal Training and Recruiting Fund*
- Title II, Part D: *Enhancing Education Through Technology*
- Title III, Part A: *Grants and Subgrants for English Language Acquisition and Language Enhancement*
- Title IV, Part A: *Safe and Drug-Free Schools and Communities Act*
- Title V, Part A: *Innovative Programs*

Motion #6 on the recommendation of the Superintendent, the Board of Education approve the “Extended Day” Program beginning October 23, 2007 and ending March 7, 2008 for K-5 schools and October 23, 2007 through March 28, 2008 for Frelinghuysen Middle School. The teachers for K-5 elementary school will be paid one hour per day and Frelinghuysen Middle School staff will be paid one hour and fifty minutes per day @ 1/140th of their monthly salary.

EDUCATIONAL MATTERS (Motions #1-6)

Moved by Dr Rieck, seconded by Mrs. Fornaro

AYES: Mrs. Fornaro, Dr. Gallerstein, Ms. Horowitz, Ms. McNeil Mrs. Murphy, Ms. Pollak,
Mrs. Rhines, Dr. Rieck

NOES None

ABSENT Mrs. Bangiola, Ms. Kaag

PUPIL SERVICES

OUT OF DISTRICT/HOME INSTRUCTION ROSTER

Motion #1 On the recommendation of the Superintendent, that the Board of Education approve placements and instructional services for students with disabilities, including those on Home Instruction and those attending schools for which tuition is charged, during the 2007-2008 school year, as noted in the detailed listing maintained on file in the Board Secretary’s office.

APPROVAL OF THE DISTRICT’S NURSING SERVICES PLAN 2007-2008

Motion #2: On the recommendation of the Superintendent, the Board of Education approve the district’s Nursing Services Plan for the 2007-2008 School Year. The Plan is on file in the office of the Director of Pupil Services.

EXPLANATION:

A Nursing Services Plan must be developed for every school, detailing student and building services to be provided for the current school year. This plan is part of the QAAR Report.

PUPIL SERVICE (Motions #1-2)

Moved by Dr. Gallerstein, seconded by Mrs. Murphy

AYES: Mrs. Fornaro, Dr. Gallerstein, Ms. Horowitz, Ms. McNeil Mrs. Murphy, Ms. Pollak,
Mrs. Rhines, Dr. Rieck

NOES None

ABSENT Mrs. Bangiola, Ms. Kaag

RESOLUTION

WHEREAS, the Board of Education has received notification of the retirement of Violet Brown, Special Education Teacher assigned to Morristown High School, effective October 1, 2007.

WHEREAS, the Board of Education wishes to recognize her sixteen years and one month of dedicated service to students of The Morris School District.

THEREFORE, BE IT RESOLVED, that the Board of Education accepts the retirement of Ms. Brown with sincere regret, and with best wishes for a happy retirement life.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that this Resolution be spread Upon the Minutes of this meeting and a copy forwarded to Ms. Brown.

Board President

Board Secretary

MORRIS SCHOOL DISTRICT

REGULAR BUSINESS MEETING, OCTOBER 1, 2007

RESOLUTION

WHEREAS, the Board of Education has received notification of the retirement of Marjorie Engel, Secretary assigned to Morristown High School, effective December 1, 2007.

WHEREAS, the Board of Education wishes to recognize her four years and nine months of dedicated service to the staff and students of The Morris School District.

THEREFORE, BE IT RESOLVED, that the Board of Education accept the retirement of Mrs. Engel with sincere regret, and with best wishes for a happy retirement life.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that this Resolution be spread Upon the Minutes of this meeting and a copy forwarded to Mrs. Engel.

Board President

Board Secretary

MORRIS SCHOOL DISTRICT

REGULAR BUSINESS MEETING, October 1, 2007

HUMAN RESOURCES

RESIGNATION/TERMINATION 2007-2008

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education approve the resignation and/or termination of the following staff according to the effective date and reason shown:

Brown, Violet Spec Ed, MHS	October 1, 2007 Retired
Correia, Jr., Mark Assistant Behavior Specialist, PS	September 1, 2007 Resigned
Engel, Marjorie Secretary, MHS	December 1, 2007 Retired
Hotto, Amy Music, FMS	October 2, 2007 * Resigned

* Revised date

APPOINTMENTS 2007-2008

Motion #2 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following to the position/s stated at the annual salary rates and effective date/s shown, and further that the Board of Education approve the submission to the County Superintendent applications for emergency hiring and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18a6-7.1 et seq.; 18:39-17 et seq.; 18A:6-4.13 et seq.:

			<u>In Place Of:</u>
Almonte, Wilkia World Language, FMS	\$43,749 BA, Step 1	10/01/07-06/30/08	Limone, G. Resigned
Cheikes, Ellen * Guidance Counselor, MHS	\$61,625 MA30, Step7	To be determined	Garcia-Cunha, K. Resigned
Covington, Janet Spec Ed, HC	\$43,749 BA, Step 1	10/24/07-03/23/08	Patten, K. Maternity Leave
Femia, Charles Science, MHS	\$43,749 BA, Step 1	09/01/07-06/30/08	McGuire, K. Resigned
Harris, Sloane * Grade 4/5, NP	\$46,949 MA, Step 1	10/01/07-03/05/08	Tulli, N. Maternity Leave

APPOINTMENTS 2007-2008

Kenny, Kristina *	\$58,625	12/01/07-06/30/08	O'Donnell, K.
Guidance Counselor, MHS	MA, Step 7		Reassigned
Kilkenny, Ramona	\$46,949	09/01/07-06/30/08	Established
Grade 5, SX	MA, Step 1		Agenda: 06/04/07
Krickus, Melissa *	\$43,749	09/17/07-06/30/08	Raguseo, K.
Grade 1, HC	BA, Step 1		FMLA
Ryan, Sean *	\$43,749	10/01/07-06/30/08	Hotto, A.
Music, FMS	BA, Step 1		Resigned
Soracco, Corlee *	\$19,604	10/01/07-06/30/08	Established
Tchr Asst-Lifeguard, MHS	Column B, Step 1		Agenda: 07/30/07
Woebse, Melissa	\$10,191	10/16/07-06/30/08	Yanes, V.
.5 Clerk, AV	.5 Cl. I – 182 days, Step 2		Resigned

* Pending completion of paperwork.

CHANGES OF ASSIGNMENT AND/OR SALARY 2007-2008

Motion #3 that, upon the recommendation of the Superintendent, the Board of Education approve the 2007-2008 change of assignment and/or salary for the following staff:

<u>New Assignment</u>	<u>Former Assignment</u>		<u>In Place Of:</u>
Baxter, Jennifer Grade 4, TJ	Grade 3	09/01/07-06/30/08	Blumstein, R. Reassigned
Blumstein, Randee Spec Ed, TJ	Grade 4	09/01/07-06/30/08	Thompson, K. Reassigned
Daza, Sergio Groundskeeper, Bldgs & Grds \$32,000	Security Monitor, MHS	10/16/07-06/30/08	Ramadhar, R. Resigned
Iglesias, Jr., Michael Custodian, FMS	MHS	09/05/07-06/30/08	Joya, D. Reassigned
Thompson, Karen Grade 3, TJ	Special Education	09/01/07-06/30/08	Baxter, J. Reassigned

LEAVES OF ABSENCE 2007-2008

Motion #4 that, upon the recommendation of the Superintendent, the Board of Education approve a leave of absence to the following staff members under the conditions stated and effective dates shown:

Camelotto, Lisa PE/Health, AH	09/24/07-03/31/08 (2 days/wk) FMLA *** Personal
Engel, Marjorie Secretary, MHS	½-day 09/18/07-11/30/07 FMLA *** Revised dates
Raguseo, Krista Grade 1, HC	09/27/07-12/19/07 FMLA ***
Scorsune, Marietta World Language, MHS	02/18/08-03/13/08 Maternity * 03/14/08-06/12/08 FMLA ***
Snyder, Barbara Media Specialist, FMS	10/15/07-01/01/08 FMLA *** Personal
Williams, Christine Grade 2, WD	09/04/07-09/07/07 Maternity ** 09/08/07-11/30/07 FMLA *** 12/01/07-1/31/08 Childrearing *** Revised dates

* Accumulated sick leave may be used up to a period of eight weeks (four weeks before and four weeks after the birth of the baby).

** An additional two weeks of sick leave may be granted with proper documentation from attending physician.

*** Without pay.

SUBSTITUTES 2007-2008

Motion #5 that, upon the recommendation of the Superintendent, the Board of Education approve that the following names be added to the list of substitutes for the 2007-2008 school year, and further that the Board of Education approve submission to the County Superintendent applications for emergency hiring and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18a:6-7.1 et seq., 18A:6-4.13 et seq.:

Teacher, Degreed

Jones, Nathaniel (eff. 9/6/07)
Lightfoot, Sandra (eff. 9/6/07)
Osborne, Jared

Saint Germaine, Michael
Stilchen, Stefaine
Vagnini, Brian (eff. 9/24/07)

SUBSTITUTES 2007-2008

Teacher, Non-Degreed
Harris, Sara

Bedside Instructor
Schafran, Gail

Teacher Assistant
Graddy, Sharon
Stilchen, Stefaine

Teacher – Own Classroom – Currently Teacher Assistant
Soracco, Corlee

Related Services Long-Term
Sherman, Carol

Front Desk Monitor
Schultz, Katherine (effective 9/4/07)

CHANGE OF LEVEL OF PROFESSIONAL PREPARATION 2007-2008

Motion #6 that, upon the recommendation of the Superintendent, the Board of Education approve a change of salary for the following certificated staff member that has successfully satisfied the requirements for a change of level of professional preparation, effective the 2007-2008 school year:

Employee	School/Dept.	'06-07 Level	'07-08 Level
Arnold, Barbara	HC	MA, Step 19	MA+30, Step 20
Ferraiolo, Elizabeth	AH	BA, Step 5	MA, Step 6
Monetti, Lori	AH	BA, Step 3	MA, Step 4

CHANGE OF JOB TITLES 2007-2008

Motion #7 that, upon the recommendation of the Superintendent and approval of the Human Resources Committee, the Board of Education approve the following changes of job titles:

From: Instructional Leader – Mathematics
To: Instructional Leader – Mathematics & Science

From: Instructional Leader – Language Arts
To: Instructional Leader – Humanities

***JOB DESCRIPTION INSTRUCTIONAL LEADER – MATHEMATICS & SCIENCE REVISION
2007-2008***

Motion #8 that, upon the recommendation of the Superintendent and after review by the Human Resources Committee, the Board of Education approve the following revised job description for the position of Instructional Leader – Mathematics & Science (formerly Instructional Leader – Mathematics):

MORRIS SCHOOL DISTRICT

Job Description

Title: Instructional Leader – Mathematics & Science

Reports To: Principal – Middle School

Qualifications: Appropriate NJ Teaching Certification

General Description: The Instructional Leader will support teachers in the implementation of research-based instructional strategies. The Instructional Leader will work directly with teachers in school to provide classroom demonstrations in rigorous standards-based teaching. He/she will provide collaborative and one-on-one instructional coaching and will facilitate teacher inquiry and related professional development. The Instructional Leader will work with administrators and teachers to align their work with district priorities. He/she will lead data sessions that look at both formative and summative assessment results and suggest and monitor intervention strategies and materials for struggling students. The Instructional Leader will focus on enhancing teachers' abilities to provide instruction that builds students' mathematics, science and literacy skills and content academically rigorous, addresses the curriculum standards, and enhances students' engagement and ownership of their learning. In addition, as a member of a professional coaching community, the Instructional Leader will participate in professional development and inquiry into his or her own practice.

Responsibilities:

1. Model research-based instructional approaches and collaborate with teachers to determine those approaches that best meet the students' needs.
2. Observe the teacher as he/she implements changes in instructional approaches and provide feedback to the teacher.
3. Provide ongoing professional development to teachers in a school-based setting.
4. Assist teachers in aligning their teaching with appropriate standards, curriculum and assessments.
5. Provide assessment support to teachers through data analysis of student work and formative and summative assessments.
6. Assist teachers with integrating mathematics, science and literacy practices into their content instruction.
7. Work with external consultants on building-wide initiatives.
8. Provide research to guide instruction and plan interventions.
9. Facilitate weekly and monthly department meetings that build on collaborative lesson planning, pacing, instruction and assessment.
10. Monitor the progress of struggling students and offer suggestions for interventions to meet the students' needs.
11. Facilitate inquiry groups among teachers where current research on the integration of mathematics, science and literacy and content instruction is read and discussed.

Job Description: Instructional Leader – Mathematics & Science- continued

12. Participate on the Visionary Planning Board and any appropriate inquiry and standing committees.
13. Support the administrator and Visionary Planning Board in the creation of the school's professional development plan.
14. Act as a liaison to parent and community.
15. Remain current with best practices and current research on teaching and learning.
16. Coordinate all aspects of standardized testing.
17. Attend district and school-based committees at the request of the building principal.
18. Assist the building principal in the budget process and monitor department needs.
19. Responsible for the collection and distribution of department materials and texts.
20. To maintain agendas, minutes and records of meetings and initiatives.
21. Additional duties and obligations as assigned by the building principal.

Contract Terms
Of Employment:

- 1.1 Position (202 days work-year obligation)

JOB DESCRIPTION INSTRUCTIONAL LEADER –HUMANITIES REVISION 2007-2008

Motion #9 that, upon the recommendation of the Superintendent and after review by the Human Resources Committee, the Board of Education approve the following revised job description for the position of Instructional Leader – Humanities (formerly Instructional Leader – Language Arts):

MORRIS SCHOOL DISTRICT

Job Description

Title: Instructional Leader – Humanities

Reports To: Principal – Middle School

Qualifications: Appropriate NJ Teaching Certification

General Description: The Instructional Leader will support teachers in the implementation of research-based instructional strategies. The Instructional Leader will work directly with teachers in school to provide classroom demonstrations in rigorous standards-based teaching. He/she will provide collaborative and one-on-one instructional coaching and will facilitate teacher inquiry and related professional development. The Instructional Leader will work with administrators and teachers to align their work with district priorities. He/she will lead data sessions that look at both formative and summative assessment results and suggest and monitor intervention strategies and materials for struggling students. The Instructional Leader will focus on enhancing teachers' abilities to provide instruction that builds students' literacy skills and content academically rigorous, addresses the curriculum standards and enhances students' engagement and ownership of their learning. In addition, as a member of a professional coaching community, the Instructional Leader will participate in professional development and inquiry into his or her own practice.

Responsibilities:

1. Model research-based instructional approaches and collaborate with teachers to determine those approaches that best meet the students' needs.
2. Observe the teacher as he/she implements changes in instructional approaches and provide feedback to the teacher.
3. Provide ongoing professional development to teachers in a school-based setting.
4. Assist teachers in aligning their teaching with appropriate standards, curriculum and assessments.
5. Provide assessment support to teachers through data analysis of student work and formative and summative assessments.
6. Assist teachers with integrating literacy practices into their content instruction.
7. Work with external consultants on building-wide initiatives.
8. Provide research to guide instruction and plan interventions.
9. Facilitate weekly and monthly department meetings that build on collaborative lesson planning, pacing, instruction and assessment.
10. Monitor the progress of struggling students and offer suggestions for interventions to meet the students' needs.
11. Facilitate inquiry groups among teachers where current research on the integration of literacy and content instruction is read and discussed.

Job Description: Instructional Leader – Humanities - continued

12. Participate on the Visionary Planning Board and any appropriate inquiry and standing committees.
13. Support the administrator and Visionary Planning Board in the creation of the school's professional development plan.
14. Act as a liaison to parent and community.
15. Remain current with best practices and current research on teaching and learning.
16. Coordinate all aspects of standardized testing.
17. Attend district and school-based committees at the request of the building principal.
18. Assist the building principal in the budget process and monitor department needs.
19. Responsible for the collection and distribution of department materials and texts.
20. To maintain agendas, minutes and records of meetings and initiatives.
21. Attend COAM meetings as appropriate to responsibilities.
22. Facilitate and develop the New Teacher Orientation and mentoring plan acting as a liaison to administration.
23. Additional duties and obligations as assigned by the building principal.

Contract Terms

Of Employment: 1.1 Position (202 days work-year obligation)

NEW TEACHER MENTORING REVISION 2007-2008

Motion #10 that, upon the recommendation of the Superintendent, the Board of Education approve the following additional new teachers (**in bold**), delete the following teacher (*in italics*) and change in rate of payment for training in portfolio construction and peer support for the 2007-2008 school year:

Program:	New Teacher Mentoring
Description:	The new teachers will write portfolios and will receive on-going support from their mentor
Dates:	September 2007 – June 2008
Participating Staff:	All new teachers for up to 10 hours each
Funding Source:	Local Fund
Rate of Payment:	\$25/hour
<u>New Teachers:</u>	
Almonte, Wilkia	Isolda, Maria
<i>Arias, Michael</i>	Kelly, Donna
Baxter, Jennifer	Kilkenny, Ramona
Belmonte, Lauren	Kinder, Kimberly
Borges, Janessa	Krickus, Melissa
Carey, Susan	LaVigna, A. Francesca
Covington, Janet	Marullo, Brad
Deardorff, Jill	Moschella, Angela
DelGuercio, Dean	Palumbo, Jo Ann
Engelfried, Debora	Piascik, Anne
Esposito, Elizabeth	Pisello, Daniel
Femia, Charles	Ryan, Sean
Flynn, Ashley	Salazar, Jennifer
Guerriero, Bernadette	Schleifstein, Robert
Helwig, Lauren	Warchol, Kathryn
Hotto, Amy	

EXPLANATION: Educational program development proceeds according to the District's first principles of program development; i.e., research-oriented inquiry, collaborative work, consensus building opportunities for dialogue. work, consensus building, opportunities for dialogue.

STAFF ASSISTANT FOR RELATED SERVICES 2007-2008

Motion #11 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of Beverly Corona, Speech Therapist assigned to LLC, to the stipend position of Staff Assistant for Related Services for the 2007-2008 school year.

STAFF ASSISTANT FOR RELATED SERVICES 2007-2008

EXPLANATION: This is a previously approved stipend position. The Staff Assistant for Related Services assists with procedural issues, scheduling, and ordering of materials for 16 staff members and providers of purchased services who provide Speech, Occupational Therapy, and Physical Therapy services to students with disabilities throughout the school year and the summer. The \$6,000 stipend is paid through the IDEA Grant in two installments (December and June) and no local funds are used.

AFTER SCHOOL HOMEWORK CLUB 2007-2008

Motion #12 that upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following staff members for the Homework Club as indicated for the 2007-2008 school year:

Normandy Park School

Castello, Jennifer
Cole, William
Fascia, Tracey
Pollock-Gilson, Wendy

Ginsberg, Laurel
Jackson, Mikal
Rosso, Nicole
Ward, Sarah

Sussex Avenue School

Bohan, Margaret
Bruno, Kimberly
Gutierrez, Lauren
Koch, Genevieve

Macchia, Michelle
Pentz, Elizabeth
Rescorla, Betsy
Russell, Kate

Thomas Jefferson School

Arnette, Shani
Babula, John
Back, Hae In
Bittens, Judith
Blumstein, Randee
Brown, Jeffrey
Butler, Stephanie
Clancy, Kelly
Considine, Elaine
Curtiss, Sally
Dale, Gail
Fluck, Mark
Frazzano, Cristina
Kenny, Joan

Lucignani, Megan
Maline-Kessler, Andrea
Meier, Carol
Menendez, Noemi
Meyer, Gabrielle
Miller, Karle
Palumbo, Joanne
Russino, Heather
Sparano, Nanette
Sparano, Margaret
Still, Naomi
Thompson, Karen
Tsonopoulos, Helen Nelly
Vesceri, Chastity

AFTER SCHOOL HOMEWORK CLUB 2007-2008

EXPLANATION: This is a pre-established annual position. Homework Club is supported by the Joint Municipal Alliance and local district funds that provides homework assistance to students in Grades 3, 4 and 5 who do not have other resources to meet this need. Approximately 20 students are served in each school. The program meets 3 afternoons per week until 4:30 p.m. Transportation is provided. Upon submission of approved timesheets, they will be compensated at the rate of \$25 per session.

FMS HOMEWORK TUTORIAL PROGRAM 2007-2008

Motion #13 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following FMS staff members to the FMS Homework Tutorial Program for the 2007-2008 school year:

Almonte, Wilkia	Griffith, June
Amsallen, Juliette	Jenkins, Joy
Bedell, Linda	Leeson, Janet
Bender, Deborah	Liss, Thomas
Berek, Cheryl	London, Karen
Brown, Renee	McNamara, Patricia
Campbell-Studer, Kimberly	Moffatt, Tara
Carey, Susan	Montemurno, Roberta
Caruso, Sandra	Muster, Anna
Cirrotti, Cathleen	Phinn, Vincent
Crews, Anita	Reis, Patricia
DiBenedetto, Marcella	Romanker, Shawn
Enderley, Judith	Rosner, Sharon
Falk, Deirdre	Sieka, Suzanne
Farrell, Kerri	Vargas, Marco
Fulgione, Andrew	Warchol, Kathryn
Green, Devan	

EXPLANATION: This is a pre-established annual position. Upon the submission of approved timesheets, the staff will be compensated at a rate of \$25 per session. This program will be funded through the Joint Municipal Alliance of Morristown and Morris Township, and local funds.

MHS INCLUSION WORKSHOP 2007-2008

Motion #14 that, upon the recommendation of the Superintendent, the Board of Education approve the additional MHS teachers (**in bold**) for a workshop entitled “Co-Teaching – A Recipe for Successful Inclusion” for the 2007-2008 school year:

Program/Course/Committee: Co Teaching – A Recipe for Successful Inclusion
Workshop

Description: This workshop will focus on ICS/Co Teaching models with a presentation from NJEA on this specific topic. It will also include time for “guided instruction” with the teaching pairs to develop initial unit plans as well as a comfortable model.

Dates: August 2007

Participating Staff: MHS staff members and substitutes

Hours of Research Per Committee Member: 6 hours each

Funding Source: NCLB Title II

Rate of Payment: \$25/hour

Inclusion Workshop Teachers:

Allen, Tracy	Hurley, W. Terrance
Bandola, Mary	Kenner, Barry
Barnicle, Katharyn	Kenny, Christopher
Bremer, Jennifer	Kinder, Kimberly
Brown, Victoria	Kratochvill, Carol
Brown, Violet	LaVigne, George
Clifford, Margaret	Lieux, Douglas
Dabinett, Kelly	Lindsley, Angus
Dario, Christine	Majorossy, Stephanie
Davenport, Ronald	McNally, Barbara
Delimon, Julie	Melick, Jennifer
Drewery, Gordon	Nowetner, Rachel
Emma, David	Ruiz, Ivan
Femia, Charles	Slocum, Adalcina
Franko, Kelvin	Seavy, Linda
Hall, Kathleen	Spencer, Stacy
Heagney, Hugh	Vissers, Dana
Hull, Christopher	Wood, Kathleen

EXPLANATION: Educational program development proceeds according to the District’s first principles of program development; i.e., research-oriented inquiry, collaborative work, consensus building, opportunities for dialogue.

FRELINGHUYSEN MATH COMMITTEE 2007-2008

Motion #15 that, upon the recommendation of the Superintendent and after review of the Curriculum Committee, the Board of Education approve the additional teacher (**in bold**) for the following program development initiative(s) for the 2007-2008 school year:

Program/Course/Committee: Frelinghuysen Math Committee
Description: To research and develop 6-8 Math Curriculum maps.
Dates: July - August 2007
Participating Staff: Mathematics teachers
Hours Per Committee Member: 20 hours each
Funding Source: Local
Rate of Payment: 1/140th of monthly salary

Frelinghuysen Math Committee Staff:

Bamert, Cheryl	Kerstein, David
Borges, Gerald	Manahan, Bryan
Cataldo, Maria	Pallino, John
Chamberlain, Bruce	Purcell, Cynthia
Enderley, Judith	Richards, Kimberly
Engelfried, Deborah	Scarpa, Sharon
Falk, Deirdre	

EXPLANATION: Educational program development proceeds according to the District's first principles of program development; i.e., research-oriented.

GRADES K-12 LIBRARY/MEDIA TRAINING 2007-2008

Motion #16 that, upon the recommendation of the Superintendent, the Board of Education approve the additional librarian (**in bold**) for training on the Media Automated Online System that was installed in the schools for the 2007-2008 school year:

Program/Course/Committee: K-12 Media Specialists
Description: To train the librarians and support staff on the automated online system.
Dates: One day during the week of August 27-31, 2007
Participating Staff: Librarians and Support Staff
Hours of Research Per Committee Member: 6 Hours each
Funding Source: NCLB Title III
Rate of Payment: \$25/hour for librarians and hourly rate for support staff

Grades K-12 Library/Media Staff:

Ansari, Bilqis	Murphy, Linda L.
Fluck, Mark	Piasek, Anne
Garafano, Diane	Pollock-Gilson, Wendy
Gottsleben, Debra	Snyder, Barbara
Grossman, Suzanne	Sutton, Patricia

GRADES K-12 LIBRARY/MEDIA TRAINING 2007-2008

Grades K-12 Support Staff

Landi, Sally
Schweikhart, Alison
Warner, Christine

EXPLANATION: Audit bilingual book inventory.

EXTENDED DAY PROGRAM 2007-2008

Motion #17 that, upon the recommendation of the Superintendent, the Board of Education approve the following teachers and substitutes for the “Extended Day” Program for the 2007-2008 school year:

K-5 Elementary Schools: 10/16/07-03/7/08 – Teachers will be paid 1 hour per session for a maximum of 40 hours each.

K-5 Elementary Teachers:

Allan, Theresa	Kraskouskas, Ellen
Castello, Jennifer	LaBarre, Julie
Cole, William	Payne, Denise
Fascia, Tracey	Pollock-Gilson, Wendy
Ferraiolo, Elizabeth	Richardson, Nicole
Herrmann, Bevinn	Roehrer, Patricia
Jackson, Mikal	Rosso, Nicole

FMS: 11/27/07-04/18/08 – teachers will be paid 1 hour, 50 minutes per session for a maximum of 70 hours each.

FMS Teachers:

Amsallen, Julie	Liguori, Mary
Bamert, Cheryl	London, Karen
Darwin, Sheila	Meslar, Mary Ellen
Jenkins, Joy	Purcell, Cynthia
Kern, Tina	Richards, Kimberly
Leeson, Janet	Scarpa, Sharon

EXPLANATION: Upon submission of approved timesheets, teachers and substitutes will be compensated at a rate of 1/140th of their monthly salary.

GRADES K-2 ELL AFTER SCHOOL SUPPORT PROGRAM

Motion #18 that, upon the recommendation of the Superintendent and Board Curriculum Committee, the Board of Education approve the following new ELL support program for the 2007-2008 school year:

Program: Grades K-2 ELL After School Support Program
Description: After school support for identified ELL students in grades 1 & 2
Dates: October 2007 – June 2008
Participating Staff: 8 teachers and 8 paraprofessionals; 2 hours/wk x 32 weeks
Funding Source: NCLB Title III
Rate: 1/140th of monthly salary for certificated staff and hourly rate for non-certificated staff

K-2 ELL After School Support Program Teachers:

Araujo, Carolina	Szamreta, Sarah
Fierro, Sharon	Sommer, Jeanette
Gonzalez, Mayra	Windon, D. Johanna (sub)
Jackson, Mikal (sub)	
Ortiz, Ana	
Salazar, Jennifer (sub)	

K-2 ELL After School Support Program Paraprofessional:

Meza, Luz

EXPLANATION: Through a department-based needs assessment, it has been determined that early elementary LEP learners would benefit greatly from intensive English language classes provided after school hours, to supplement their regular academic program. Students in first and second grades are at a crucial time in their development of literacy and communication, and are able to acquire necessary skills more easily, if provided with appropriate English language input.

COMMUNITY SCHOOL – SUNRISE/SUNSET STAFF 2007-2008

Motion #19 that, upon the recommendation of the Superintendent, the Board of Education approve the following Sunrise/Sunset staff:

Arnold, Barbara	Substitute	\$20.60/hr
Morris, Linda	Substitute	\$13.00/hr (retroactive to 9/6/2007)
Rodriguez, Maria	Aide	\$13.00/hr
Robinsky, Denise	Substitute Aide	\$13.00/hr
Windt, Paula	Sub Sunset Aide	\$13.00/hr (retroactive to 9/6/2007)

EXPLANATION: Salary to be paid from collected tuitions.

COMMUNITY SCHOOL STAFF 2007-2008

Motion #20 that, upon the recommendation of the Superintendent, the Board of Education approve the following Community School staff:

Bandola, Marya	PSAT Instructor	\$275.00
Barnicle, Katharyn	PSAT Instructor	\$275.00
Janosy, Allison	PSAT Instructor	\$275.00
Purcell, Cynthia	PSAT Instructor	\$275.00
Shears, Victoria	Substitute Site Coordinator	\$25.00/hr
Thomas, Dorota	Substitute Site Coordinator	\$25.00/hr
Wood, Kathleen	PSAT Coordinator	\$475.00

EXPLANATION: Salary to be paid from collected tuitions.

EXTRA PAY APPOINTMENTS 2007-2008

Motion #21 that, upon the recommendation of the Superintendent, the Board of Education approve the appointments to the following extra-pay positions for the 2007-2008 school year:

POSITION	STAFF MEMBER	YRS				TOTAL SALARY
		SVC	PTS.	SALARY	INCR.	
CO-CURRICULAR - MHS						
Broadcaster Advisor	Delimon, Julie	3	10	\$4,090	1	\$4,460
Class Advisors						
Sophomore Advisor	Bremer, Jennifer	3	6	\$2,454	1	\$2,824
Key Club Advisor	DeMartino, Dawn	3	8	\$3,272	1	\$3,642
Supervisors Admin. Detention 9-12	Femia, Charles					\$23.53/hr
	Fletcher, Jonathan					\$23.53/hr
	Young, Brian					\$23.53/hr
World Language Club						
Co-Advisor	Kaiser, Jan	5	3	\$1,227	2	\$1,473
Writing Coach	Brown, Victoria	1	4	\$1,636		\$1,636
ATHLETICS – FMS						
Lacrosse						
Assistant Coach- Girls	DeSalvo, Diane	10	6	\$2,454	3	\$3,564
Track & Field						
Assistant Coach	Liss, Thomas	1	6	\$2,454		\$2,454
Wrestling						
Assistant Coach	Young, Brian	2	6	\$2,454		\$2,454

EXTRA PAY REVISIONS 2007-2008

Motion #22 that, upon the recommendation of the Superintendent, the Board of Education approve the revisions to the following extra-pay positions for the 2007-2008 school year:

POSITION	STAFF MEMBER	YRS		SALARY	INCR.	TOTAL SALARY
		SVC	PTS.			
CO-CURRICULAR – MHS						
Music - Marching Band						
Assistant Director	Rutan, Douglas	19	6	\$2,454	4	\$3,934
Style Advisor	Mehta, Persis	2	4	\$1,636		\$1,636
ATHLETICS – FMS						
Lacrosse						
Head Coach – Girls	Scarpa, Sharon	1	11	\$4,499		\$4,499
CO-CURRICULAR - FMS						
8 th Gr. Student Council House Adv.	Burdge, Jeffrey	4	4	\$1,636	1	\$1,882

GRADES K-5 WORLD LANGUAGE CURRICULUM RESEARCH REVISION 2007-2008

Motion #23 that, upon the recommendation of the Superintendent, the Board of Education approve the addition (**in bold**) and deletion (*in italics*) to the staff of the following curriculum research and development activity:

Program:	Grades K-5 World Language Curriculum Research
Description:	Teachers will modify and adjust the curriculum map and articulate for program planning.
Dates:	July 2007 – June 2008
Participating Staff:	Grades K-5 teachers of World Language for up to 20 hours each
Funding Source:	Local
Rate:	1/140 th of monthly salary
<u>Grades K-5 World Language Curriculum Research Staff:</u>	
<i>Cabezas, Patricia</i>	Reis, Lucilia
Palumbo, Joanne	Velez-Manning, Vilma

EXPLANATION: Educational program development proceeds according to the District’s first principles of program development; i.e., research-oriented inquiry, collaborative work, consensus building, opportunities for dialogue.

GRADES K-5 MUSIC CURRICULUM RESEARCH REVISION 2007-2008

Motion #24 that, upon the recommendation of the Superintendent, the Board of Education approve the addition (**in bold**) and the deletion (*in italics*) to the staff of the following curriculum research committee:

Program:	Grades K-5 Music Curriculum Research
Description:	Existing committee to continue curriculum mapping and program planning.
Dates:	July 2007-June 2008
Participating Staff:	Grades K-5 Music staff for a maximum of 20 hours per person
Funding Source:	Local
Rate:	1/140th of monthly salary
<u>Grades K-5 Music Curriculum Research Staff:</u>	
Bowers, Jean	<i>Lieux, Winona</i>
Carroll, Deborah	Marullo, Brad
DiMatteo, Argaille	Schwam, Ariella
Fortna, Victoria	Urgino, Roland

EXPLANATION: Curriculum development proceeds according to the District's first principles of program development; i.e., research-oriented inquiry, collaborative work, consensus building, opportunities for dialogue.

CLERICAL HELP NP 2007-2008

Motion #25 that, upon the recommendation of the Superintendent, the Board of Education approve compensation to Joan LaLuna, .5 Clerk assigned to NP, for up to 6 ½ hours for providing clerical assistance on 8/29 & 8/30/07.

EXPLANATION: Upon submission of approved timesheets, Ms. LaLuna will be compensated at her hourly rate.

CLERICAL HELP TJ 2007-2008

Motion #26 that, upon the recommendation of the Superintendent, the Board of Education approve compensation to Patricia Briscoe, .5 Clerk assigned to TJ, for up to 11 ¾ hours for providing clerical assistance between 8/1/07 and 9/4/07.

EXPLANATION: Upon submission of approved timesheets, Ms. Briscoe will be compensated at her hourly rate.

SUMMER 2007 EMPLOYMENT

Motion #27 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following and payment upon submission of approved time sheets for the staff and students who will be involved with the 2007 summer curriculum programs/projects/employments as listed on the following pages, and further that the Board of Education approve the submission to the County Superintendent applications for emergency hiring and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18a:6-7.1 et seq., 18:39-17 et seq.; 18A:6-4.13 at seq.:

Program: Summer Support Grades 6-12 - #R-8

Description: Provide supplemental instruction in language arts literacy and mathematics for at risk students in grades 6-12.

Dates: July 2 – July 27, 2007 (July 4 Schools Closed)

Positions: Coordinator, Teachers, Aides, Secretary, and Nurse

Coordinator: Hrynyk, Melanie – Stipend \$6,500 (4-week program)

Staff – hourly rate shown:

Cabezas, Patricia \$39
Cascione, Michael \$34
Janosy, Alison \$34

Kaub, Mary Ann \$39
Kenny, Joan \$39
Rooney, Kevin \$34

Substitute Teachers - \$34/hour:

Anderson, Charlene
Belmonte, JoAnn
Bragina, Marina
Briscoe, Shelia
Capote, Alice
Dario, Christine

Kratochvill, Carol
Lindsley, Angus
Opresnick, Patricia
Priola, Claudine
Wood, Kathleen

Nurse – hourly rate shown:

Lamb, Frances \$39

Substitute Nurse – \$34/hour:

Dodge, Melissa
Goss, Margaret

Schneider, Kathryn

Secretary - \$11/hour:

Attardo, Gloria

Teacher Assts – \$11/hour:

Attardo, Gloria
Cascione, Geraldine – From 7/2-7/5/07
Pennimpede, Rosa – From 7/6/07-7/27/07

Funding: District and NCLB

Program: Related Services for Students with Disabilities - #R-12

Description: Provide Related Services to support students enrolled in Preschool and Elementary Programs for students with disabilities, according to their IEPs.

Dates: June 29, 2007-August 10, 2007 (July 4 Schools Closed)

Positions: Speech/Language Specialists, Occupational Therapists, Teacher/Behavior Specialist, and Assistant Behavior Specialists, Teacher Assistants, Nurse

Hours/Compensation: Up to 6210 hours in total, hourly rate

Counselors:

Brown, Renee

Thevenin, Elizabeth

Speech/Language Spec.:

Artis, Carmen

Hitchcock, Rebecca

Corona Beverly

Maloney, Kristy

Giaier, Michele

Teacher-Behavior Specialists:

Bautista, Adora

Mocko, Jennifer

Casperson, Megan

Salazar, Jennifer

Heinsohn, Heidi

Solorzano, Janet

Marigliano, Nicholas

Assistant Behavior Specialists:

Alejo, Mery

Keown, Mary

Bedell, Christine

Meza, Luz

Carrigan, Joanne

Marrano, Marisa

Collins, Kathryn

Marrano, Salvatore

Correia, Mark - Delete

Pietrucha, Danielle

Duncan, Susan

Schmeding, Kerry

Gamble, Lorenzo

Smith, Kathleen

Gibbs, Annmarie

Smith, Kimberly

Gould, Michelle

Walsh, Adele

Grant, Heather

Walter, Seth - Delete

Hammond, Aatifa

Yingling, Cari

Handel, Madeline

Westenberger, Martha

Sp Ed Teacher Assistants \$13/hour:

Menna, Jody

Harris, Kelly

Nurse Substitute – Rate \$34/hr:

Moore, Patricia

Schneider, Kathryn

ABS Substitutes – hourly rate:

Barnett, Linda

Gill, Karen

ABS Substitutes Long Term/WO Exp \$20/hour:

Buchner, Stephanie

Russo, Carolyn

ABS Substitutes Long Term/W Exp \$23/hour:

Helwig, Lauren

Lake, Kimberly

Sp Ed Teacher Assistant Substitute \$13/hour:

King, Theresa

Noonan, Margaret

Funding: District

Program: Training and Intervention in Research-based Reading Strategies – Posting # R-43

Description: Training in research-based reading approaches and strategies, accompanied by direct services to students.

Dates: June 22, 2007 – August 31, 2007

Positions: Teachers seeking training and/or consultation

Teachers – July/August Session- \$25/hour:

Andre, Tara
Badenhausen, Treacy
Barnett, Linda
Bonkoski, Mary Beth
Castano, Kathleen
Clancy, Kelly
Correia, Catherine
Deardoff, Jill
Gacki, Irena
Giasi, Dawn
Hall, Vicki
Hoffman, Lara
Horan, Kelly
Jeskey, Jeanne
Kelly, Donna
Kern, Tina
Levy, Joyce
Lozaw, Dorelly
Lynch, Stacey
Maline-Kessler, Andrea
Marasco, Cathie
Marigiliano, Nicholas
Menendez, Noemi
Nathan, Jodi
Restrepo, Maria
Salazar, Jennifer
Skrod, Christina
Smith, Kathleen
Solorzano, Janet
Sumski, Gregory
Westenberger, Martha

Funding: District

Program: Preparation for Inclusion - #R-44

Description: Preparation for the inclusion of students with a diagnosis of Autism/PDD, Asperger's Syndrome or other significant disabilities in general education settings and/or for programming to meet their needs through a combination of training, observation and collaborative planning activities.

Dates: June 22, 2007 – August 31, 2007

Positions: Teachers and Teacher Assistants

Hours/Compensation: Up to 6 hrs per person: Teachers - 1/140 of monthly salary, Teacher Assistants – hourly rate

Funding: Local funds

Teachers: Bonkoski, Mary
Fiore, Pamela
Hoffman, Lara
Skrod, Christina

Teacher Assistants:

Evans, Carolyn

Shaded sections approved on previous agendas.

HUMAN RESOURCES (Motions #1-27 with #2 amended)

Moved by Ms. Pollak, seconded by Mrs. Fornaro

AYES: Mrs. Fornaro, Dr. Gallerstein, Ms. Horowitz, Ms. McNeil Mrs. Murphy, Ms. Pollak,
Mrs. Rhines, Dr. Rieck

NOES None

ABSENT Mrs. Bangiola, Ms. Kaag

BUSINESS MATTERS
FINANCIAL REPORTS

Motion #1 **Financial Reports of the Secretary to the Board of Education**
that the Board of Education acknowledges receipt of the following financial reports in Appendix A for the month of **July & August, 2007.**

Fund 10 -- General Fund
Fund 20 -- Special Revenue Fund
Fund 30 -- Capital Projects Fund
Fund 40 -- Debt Service Fund

Financial Reports of the Treasurer of School Monies

that the Board of Education accept the Board Treasurer's Report for the months of **July & August 2007** which is reconciled with the Board Secretary's Reports by fund for that period.

Motion #2 Pursuant to N.J.A.C. 6A:23-2.11 (c) 3, we certify that as of **July & August, 2007,** after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11 (a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion #3 Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of **July 31 & August 31, 2007** no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.11 (b).

Business Administrator/Board Secretary

October 1, 2007
Date

HELD PURCHASE ORDER

Motion #4 that upon the recommendation of the Superintendent, the Board of Education approve checks totaling **\$ 6,652.70** as per the attached for expenses incurred as per policy #3320.1.

BUDGET TRANSFERS

Motion #5 that upon the recommendation of the Superintendent, the Board of Education approve Budget Transfers for the 2007-2008 budget through **October 1, 2007.**

BILLS LIST

Motion #6 that upon the recommendation of the Superintendent, the Board of Education approve the attached 2006-2007 bills list for the period ending:

June 30, 2007

Motion #7 that upon the recommendation of the Superintendent, the Board of Education approve the attached 2007-2008 bills list for the period ending:

August 11 & 25 (payroll)
October 1, 2007

FUND RAISERS

Motion #8 that upon the recommendation of the Superintendent, the Board of Education approve fund raisers for the following schools:

Alexander Hamilton
Frelinghuysen Middle School
Lafayette Pre-School
Thomas Jefferson

DONATION

Motion #9 that upon the recommendation of the Superintendent, the Board of Education accept a donation of \$99.31 to Hillcrest School from Target Stores as part of their “Take Charge of Education” School Fundraising Program.

EXPLANATION

Target donates 1% of purchases made using the REDcard to eligible K-12 schools.

PROFESSIONAL SERVICES

Motion #10 WHEREAS, there exists a need for professional services for **2007-2008** and funds are available for these purposes.

WHEREAS, the Public School Contracts Law (Chapter 114, Laws of 1977) requires that the Resolution authorizing the award of contracts for professional services without competitive bids be publicly adopted,

NOW THEREFORE BE IT RESOLVED by the Morris School District Board of Education that the following be engaged for professional services as described and in the amount not to exceed as follows:

Education Inc. Hospital Division MMH	Home Instruction	\$ 44.00/hr
Marie H. Katzenbach School for the Deaf	Evaluations	\$400.00/eval
Somerset Medical Center	Home Instruction	\$ 47.00/hr
St. Joseph’s Hospital & Child Development Ctr	Neuro Evaluations	\$350.00/eval

CONSTRUCTION

PAYMENTS

Motion #11 that upon the recommendation of the Superintendent, the Board of Education approve payment application #2 to Barrett Roofing in the amount of \$48,483.50 for work done on the Woodland Roof through August 31, 2007 (subject to receipt of certified payrolls).

BIDS

Literacy Consultant

Motion #12 That bids for a Literacy Consultant, #07-023, having been duly advertised and received on September 25, 2007, the award, with the exception of line item 3d steps #11 & 13, be

made to Blueprints for Learning, Inc., Ringwood, NJ, the sole bidder, in the amount of \$46,400, from 2007-2008 Current Expense Funds.

INSURANCE

Motion #13 That School Board Legal Liability insurance coverage be awarded to the ACE/Westchester Fire Insurance Company for the School Year 2007-2008 (policy period October 12, 2007 – October 12, 2008), at the annual premium of \$20,163.39 through the EMAR Insurance Group, Livingston, NJ; and, that payments be made when invoices are received based upon the terms, conditions, and endorsements of the policy.

REFUNDING SCHOOL BONDS

Motion #14 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution regarding refunding of school bonds.

RESOLUTION RATIFYING THE ACTIONS OF THE BOARD OF EDUCATION OF THE MORRIS SCHOOL DISTRICT IN THE COUNTY OF MORRIS, NEW JERSEY, REGARDING THE ADOPTION OF A RESOLUTION AUTHORIZING THE ISSUANCE OF AN AMOUNT NOT TO EXCEED \$8,000,000 REFUNDING SCHOOL BONDS

WHEREAS, on December 11, 2006, The Board of Education of the Morris School District in the County of Morris, New Jersey (the "Board") finally adopted a Refunding Bond Ordinance entitled *Refunding Bond Ordinance of The Board of Education of the Morris School District in the County of Morris, New Jersey, Providing for the Refunding of All or a Portion of the Outstanding School Bonds of the School District, Dated November 15, 1998, Issued in the Original Principal Amount of \$9,750,000 and/or All or a Portion of the Outstanding School Bonds of the School District, Dated January 15, 1999, Issued in the Original Principal Amount of \$1,330,000 Appropriating Not to Exceed \$8,000,000 Therefore and Authorizing the Issuance of Not to Exceed \$8,000,000 Refunding Bonds to Provide for Such Refunding* (the "Refunding Ordinance"); and

WHEREAS, on December 11, 2006, the Board adopted a resolution entitled, "*Resolution Determining the Form and Other Details of an Amount Not Exceeding \$8,000,000 Refunding School Bonds of The Board of Education of the Morris School District in the County of Morris, New Jersey and Providing for Their Sale to RBC Capital Markets*" (the "Authorization Resolution"); and

WHEREAS, the Refunding Ordinance and Authorization Resolution authorized the sale of an amount not to exceed \$8,000,000 of Refunding School Bonds (the "Refunding Bonds") in order to refund all or a portion of (a) the outstanding School Bonds of the Board originally issued in the amount of \$9,750,000 and dated November 15, 1998 (the "1998 Bonds"), which 1998 Bonds maturing on and after March 15, 2009 (the "1998 Refunded Bonds") are redeemable on any date on and after March 15, 2008 at par, plus unpaid accrued interest to the date fixed for redemption; and/or (b) the outstanding School Bonds of the Board originally issued in the amount of \$1,330,000 and dated January 15, 1999 (the "1999 Bonds"), which 1999 Bonds maturing on and after March 15, 2009 (the "1999 Refunded Bonds" and together with the 1998 Refunded Bonds, the "Refunded Bonds") are redeemable on any date on and after March 15, 2008 at par, plus unpaid accrued interest to the date fixed for redemption; and

WHEREAS, the Board has since reorganized and a newly constituted Board was organized on April 30, 2007; and

WHEREAS, the newly constituted Board wants to ratify the adoption of the Authorization Resolution, and any other matters associated with the sale of the Refunding Bonds and the prepayment of the Refunded Bonds; Now therefore,

BE IT RESOLVED by The Board of Education of the Morris School District in the County of Morris, New Jersey as follows:

1. The Authorization Resolution is hereby respectively ratified and approved.
2. The Board President and Business Administrator/Board Secretary, in conjunction with the advice of the Board's Financial Advisor and McManimon & Scotland, L.L.C., as bond counsel, are hereby authorized to execute all documents associated with the sale of the Refunding Bonds and the prepayment of the Refunded Bonds.
3. RBC Capital Markets is hereby appointed as underwriter for the sale of the Refunding Bonds and proposals are authorized to be taken by the financial advisor on behalf of the Board of Education for escrow agent services.
4. The appointment of Hodulick & Morrison, P.A. to act as verification agent for the refunding by resolution of the Board duly adopted on January 8, 2007 is hereby ratified and affirmed.
5. The Business Administrator/Board Secretary is further authorized to appoint a bidding agent to solicit bids and purchase open market securities from a provider thereof pursuant to and as contemplated by the Escrow Deposit Agreement authorized in the Authorization Resolution, in the event that the Business Administrator/Board Secretary with the advice of Bond Counsel and Financial Advisor determines that it is disadvantageous to the Board to utilize United States Treasury Obligations - State and Local Government Series, in connection with the refunding.
6. The Board hereby also delegates to the Board President and Business Administrator/Board Secretary the same powers and duties that were delegated to the Board President and Business Administrator/Board Secretary in the Authorization Resolution regarding the sale and issuance of the Refunding Bonds.
7. All other terms and conditions set forth in the Authorization Resolution and Refunding Ordinance are hereby ratified and affirmed.

This resolution shall take effect immediately.

TRAVEL & REIMBURSEMENT

Motion #15 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

WHEREAS, employees are attending conferences, conventions, staff training seminars or workshops as depicted on attachment A: and

WHEREAS, the attendance at stated functions was previously approved by the chief school administrator as work related and within the scope of the work responsibilities of the attendees; and

WHEREAS, the attendance at the functions was approved as critical to the instructional needs of the school district or furthering the efficient operation of the school district; and

WHEREAS, the travel and related expenses particular to attendance at these functions are in compliance with the state travel payment guidelines established by the Department of Treasury and with guidelines established by the Federal Office of Management and Budget; be it

RESOLVED, that the board approves the travel and related expenses particular to attendance at these functions.

Payment – TEEN PRIDE

Motion #16 that upon the recommendation of the Superintendent, the Board of Education approve a fourth quarter payment to TEEN PRIDE for counseling services through

June 30, 2007.

BUSINESS MATTERS (Motions #1-16)

Moved by Mrs. Fornaro, seconded by Mrs. Murphy

AYES: Mrs. Fornaro, Dr. Gallerstein, Ms. Horowitz, Ms. McNeil Mrs. Murphy, Ms. Pollak,
Mrs. Rhines, Dr. Rieck

NOES None

ABSENT Mrs. Bangiola, Ms. Kaag

STRAUSS ESMAY DISCUSSION

The board discussed the possibility of using Strauss Esmay for the Preparation of a Manual of Bylaws and Policies and all Administrative Regulations.

After a lengthy discussion the consensus was to utilize the services of Strauss Esmay.

ADJOURNMENT (9:19 p.m.)

Moved by Dr. Rieck, seconded by Ms. Horowitz

AYES: Mrs. Fornaro, Dr. Gallerstein, Ms. Horowitz, Ms. McNeil Mrs. Murphy, Ms. Pollak,
Mrs. Rhines, Dr. Rieck

NOES None

ABSENT Mrs. Bangiola, Ms. Kaag

Respectfully Submitted

Susan Young
Business Administrator/Board Secretary

